



STUDENT HANDBOOK 2023/2024

*Developing passionate followers of
Jesus Christ with a heart to serve*

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CALENDAR OF EVENTS

FIRST SEMESTER

Arrival of Student Leadership	August 27
Arrival of Returning Students (between 2:30-5:30)	August 30
Arrival of First Year Students (between 3:30-5:30)	August 31
Student Registration & Orientation	August 31 - September 2
Classes Begin	September 4
three60five Jr.	September 29 - October 1
Campus Days	October 29 - 30
Semester Break.....	November 6 - 10
Alumni Weekend	November 17 - 19
Christmas Banquet	December 1
Cantata	December 8 - 9
Final Exams	December 13 - 15
Semester Ends.....	December 15

SECOND SEMESTER

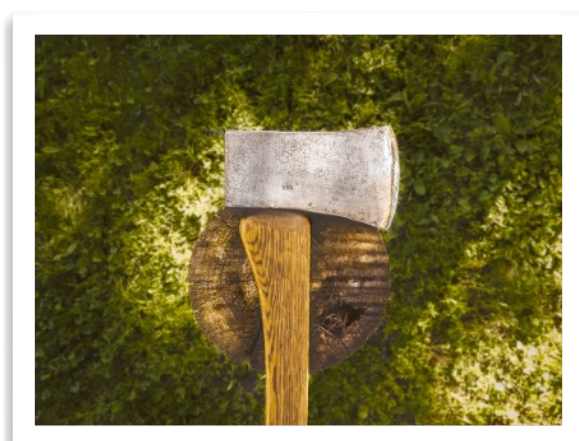
Semester Begins.....	January 2
FMP/OMP	January 4 - 12
Campus Days	January 21 - 22
Missions Conference	February 9 - 10
Semester Break	February 19 - 23
three60five.....	March 8 - 10
Campus Days	March 24 - 25
Final Exams	April 9 - 11
Grad Retreat (Seniors & 4th years)	April 11 - 12
Graduation Banquet	April 13
Graduation.....	April 14

STAFF DIRECTORY

Mr. Zane Abrahamson	Maintenance Manager
Mr. Morgan Allen.....	Faculty/Manager of Facilities
Mr. Jordan Bergen	Academic Dean/Faculty
Mr. Josh Bondoc.....	Admissions Counsellor
Mrs. Taylor Dobson	Food Services Manager
Mr. Jason Elford	President
Mr. Richard Friedt	Faculty
Mrs. Lorenda Friesen.....	Dean of Women
Mr. Doug Harkness.....	Campus Chaplain/Faculty
Ms. Angela Hutchison	Registrar/Administrative Assistant
Mrs. Tina Kroeker	Finances Manager
Mr. Josh Lees	Dean of Men
Mrs. Louise Leonard	Assistant Cook/Tutor
Mr. Bradly Lytle.....	Dean of Student Life/Faculty
Mr. Michael Rowland	IT Manager/Events Coordinator
Ms. Myra Schmidt.....	Music Director/Administrative Assistant
Ms. Dana Willson	Admissions Counsellor

WELCOME TO NBC!

We are glad you are joining us on this journey as we endeavour to grow to become passionate followers of Jesus Christ together. We commend you in taking this time to learn, experience, and be trained. This time can change the direction of your life now and forevermore. Why spend this dedicated time to studying, learning and engaging the Word of God in community? This short time is preparing you for not only the next 4 years of life & ministry but for the next 40 years. As Abraham Lincoln once said “Give me six hours to chop down a tree and I will spend the first four sharpening the axe.”



You are here for a specific time and the specific purpose of sharpening the axe for a life of faithfully following Jesus. With a dull axe the strongest lumberjack will slow down, but with a sharp axe the strong lumberjack thrives, effective for the long haul. This is what we strive to see happen for students who come to NBC. Here, you are readied for a life of serving God as you learn about His grace for you in the Gospel of Jesus Christ which “*is the power of God for salvation to everyone who believes*” (Rom. 1:16). Here are you are equipped for effective ministry for Jesus’ name and renown. With the Apostle Paul, we want this to be a place that launches students to a life of further faithful obedience:

“Therefore, my beloved, as you have always obeyed, so now, not only as in my presence but much more in my absence, work out your own salvation with fear and trembling, for it is God who works in you, both to will and to work for his good pleasure.”
(Philippians 2:12-13)

With this in mind and on our hearts, we put these guidelines and expectations together to help us all honour God and honour each other. We are here to provide a place for you to actively “*work out your own salvation*” by our God “*who works in you, both to will and to work for his good pleasure.*” We are here for a specific time and specific purpose, to be passionate followers of Jesus Christ with a heart to serve. Come, let us all sharpen our axes together.

We are excited you are here with us this year! Be ready; be willing to be sharpened by the Spirit of God, the Word of God, and the people of God for the glory of God.

Your dean of student life,
Bradly Lytle

COMMUNITY LIFE

The transition from living at home, in your own room, to living in a dorm setting with a roommate and multiple hall-mates is not always an easy one. It requires a change in thinking: you must not only consider what you want to do, but what is best for the other members of your campus community.



It is in the dorm setting that relationships flourish or falter. Campus life places all the residents in an unusual setting of having to function in very close quarters, and this is especially so in the dorms. Life in close quarters can create stresses and tensions in a relationship. Building, nurturing, and restoring relationships is hard work, but it is hard work that brings long-term benefits.

For these reasons, students are reminded that our campus goal is to help each of you develop character traits that reveal the Spirit of God at work in our lives. Among those traits are: mutual respect, mutual accountability, mutual submission, and mutual care. Our goal is to create an atmosphere that is conducive to the growth of each individual so that each student can pursue Christian maturity with zeal.

Even though Christian liberty is something we all enjoy, each student is expected to conduct themselves with thoughtfulness and concern for the rights and needs of fellow students and to show respect for those in leadership. We realize that these guidelines will not always please everyone. They are general, with the interest of the larger student body at heart. We all must accept that the observance of these guidelines is for the benefit of many, not just one individual.

"Do not look out only for your own interests but also for the interests of others"
(Phil 2:4).

We ask each student to work hard at appreciating the spirit and intent of these guidelines. It takes this commitment from every one of us to build a healthy and vibrant Christian community.

DORM LIFE - "AM I MY BROTHER'S KEEPER?"

Residence Leadership

First and foremost, each student is responsible for, and responsible to, their fellow community members. Each individual is encouraged to lovingly approach their fellow student/students if they see that the spirit intent of the guidelines of the community are being abused. If by a loving and honest conversation a satisfactory resolution is not found, the student is advised to speak to the Student Life staff.

Student Life staff (dean of student life, dean of men, dean of women, residence assistants) give oversight to the dorms. Their combined objective is to better meet the individual needs of each student and assist in providing an atmosphere conducive to personal study and interpersonal growth.

Deans tend to look for patterned behaviour, both positive and negative, and will speak to these. Your deans are open to suggestions, concerns and new ideas. It is also at the discretion of Student Life, including residence assistants and head RAs, how guidelines are interpreted and applied. The general rule is, “when in doubt, ask.”

RA’s are chosen because of their heart and vision for campus life and their interpersonal skills and spiritual gifts. They also are learning and discerning their giftedness. Their purpose is to serve their fellow students and to ensure that Christian community is developed and maintained. Deans and RA responsibilities include informal mentoring, guiding, advocacy, and maintaining a safe, comfortable, and secure residence. Your support and partnership in catching their vision for your new home helps make these goals a reality.

It is our desire that NBC would be an environment of security and order, where each person can live in dignity and realize their greatest potential. Each student is expected to recognize and respect the responsibilities undertaken by the deans, RAs, as well as the Student Council leadership and to cooperate with them in all respects. Each individual in the community is responsible first and foremost to, and for, each other. For this reason, consider conscientiously other’s requests, comments, encouragements and rebukes.

Personal Care

You must demonstrate that you are able to look after your own safety and well-being, including your physical, mental, spiritual, and emotional health. If you cannot deal with life challenges appropriately, get along with others successfully, ensure you will not cause harm to yourself or others, or make consistent academic progress, you will be expected to seek out and/or accept further assistance. If the college is not able to provide the level of support you require to function well in this community, you may be asked to leave for your own health and for the health of the college as a whole.

(From the Millar Student Handbook 2022-23. Used with permission.)

Deans Contact Info

Deans can be reached at their offices Monday to Friday. Times they are in office may vary depending on meetings and other commitments. They can also be reached by phone or text on weekends as well as weekdays. Below are the dean’s cell phone numbers. Unless it is an emergency, please do not call or text after 11:00pm.

Dean of Student Life – Brad Lytle 1-306-812-9910

Dean of Women – Lorenda Friesen 1-306-812-9156

Dean of Men – Josh Lees 1-306-231-5441

Residence Life

Healthy Conversation

A part of being responsible to and for each other is then how we respect each other. In doing so, we must keep Ephesians 4:29 as our goal which states *“Let no corrupting talk come out of your mouths, but only such as is good for building up, as fits the occasion, that it may give grace to those who hear.”*

The NBC community is made up of different people, with different family/cultural backgrounds, and with different life experiences. Therefore, we ask that students would show respect towards people who are different than them in regards to language. We ask that students would be careful with their words, by avoiding derogatory language towards sexual orientation, cultural backgrounds, life backgrounds and family backgrounds (eg. “that’s so gay!”).

In striving to foster a culture where we “refuse to fake reality” this language closes doors for people, as they may not feel safe sharing their lives. It instead may potentially lead them towards faking reality through further hiding and secrecy.

Noise Levels

On the note of living together in everyday life, we ask that students would respect each other through being considerate of their noise levels throughout the day.

Sleep is a fundamental human need, as necessary as air, food and water! Because sleep is so important, we need to ensure that the dorm is quiet at a reasonable hour so that all are able to get a good night’s sleep. Your dorm mate’s, right to sleep and need to study ALWAYS supersedes your privilege to be noisy or disruptive.

One’s noise/music/voice should remain at a level that does not disturb others. While playing music and having fun are a benefit of community life, be willing to adjust your volume level (down) if it disturbs others’ work/sleep.

Again, remember Philippians 2:4, *“Do not look out only for your own interests but also to the interests of others.”*

Quiet Times

Each student will retire for sleep at different times throughout the later evening. It is for this reason that quiet time will be enforced and maintained by all dorm residents. Quiet time consists of absolutely no carrying noise into the halls or in the dorm lounges. During quiet times students are to whisper while in the halls and dorm lounge.

Saturdays – Thursday: 11:00 p.m. to 7:00 a.m.

Friday: 12:00 p.m.



Curfew

For these reasons, the following curfew is expected:

Saturday - Thursday: 11:00 p.m.

Friday: 1:00 a.m.

Permission to be late for curfew can be requested from your dean. If you are unavoidably detained, contact your dean or head RA as early as possible.

Lights-out

All students are to be in their own room with phone conversations ended, and all screens, music and lights off as follows:

Sunday – Thursday: 12:00 a.m.

Friday – Saturday: No lights out.

Individual Rooms

Make the room cozy and "homey", but do not damage it. For hanging pictures, posters, etc., please purchase "Funtak" for use on walls only, not ceilings. Do not use tape or nails. No altering or painting of the rooms is permitted without prior consent from the deans. Posters and wall hangings must be in good taste and reflect the shared values of the NBC community (e.g. most movie posters do not accomplish this). If in doubt, check with your deans.

To ensure proper sanitation and to prevent undue damage to rooms, students are expected to keep rooms clean and neat. Deans are allowed to check rooms informally for cleanliness and require cleaning within a designated time frame.

Damage/Repairs

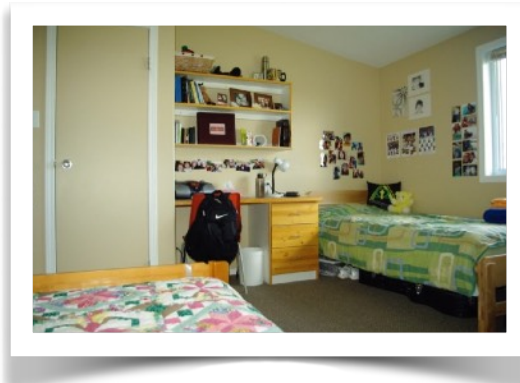
A \$100 damage deposit will be required from each dorm resident. The deposit will then be refunded after the school year ends and after sufficient time for NBC to check the room.

In order to keep residences in the best possible condition, it is important that each student report damages and/or potential hazards to your deans. Damage to school property will be charged to the students involved. This may include one individual or the whole group. In the case of dorm damage for which no one is willing to take responsibility, all the dorm residents may be held jointly responsible.

Charges will be based on the following rate: a \$50 flat rate plus any other costs.

Electrical Appliances

Safety regulations do not allow for hotplates, or any other appliances with a heating coil to be used in the dorms. Coffee makers, curling irons, blow dryers and electric blankets are permitted. Please use the designated areas for ironing clothes.



Meals

All meals are to be eaten in the dining hall. In an effort to make the NBC community as family oriented as possible, it is important that we eat together as a family. For this reason we expect that students will arrive on time for all meals they attend.

Food from the dining hall is only available during scheduled meal times. No food is to be taken from the dining hall for others who were not present at the meal, other than in the case of illness. In that case, the deans/RAs may give permission to have meals taken to the dorm.

If you are planning to miss a meal inform the Food Services Department as soon as you know so they can adjust the food quantities and reduce leftovers.

A special dietary menu is available to those who require it for medical reasons. Students with a specialized dietary restriction can expect to pay a fee of \$200/semester. Students with multiple dietary restrictions can expect to pay a fee of \$350.00/semester. These fees will be applied after conversation with the food services manager and the finances manager.

Visiting Guests

We are more than happy to accommodate your campus guests. However, before having a guest in your dorm, out of consideration for your fellow dorm residents, you must get approval in advance from your dean, notify your roommate, and follow the registration protocol (by using a guest coupon or paying for your guest at the front desk after approval from your dean).

Each guest will be able to eat and stay free in your room for 2 nights consecutively, and you have 4 free nights for guests each year. Each student will be given 4 guest coupons for dorm room and dining hall use.

- A single coupon gives an individual one free night stay and meals for the day.
- After the coupons are used, they will need to pay a room charge of \$15 per night and the following for meals: \$6 for breakfast, \$8 for lunch, \$8 for supper.
- If you would like to request a guest stay on campus for more than 3 consecutive nights, please see the dean of student life.

The procedure for using guest coupons:

- Take slip (*found in the back of this handbook*) and get it signed by your roommate.
- Take slip to get signed by your respective dean.
- Take slip to the kitchen to get signed by the cook.
- Hand in your slip to the receptionist.

NOTE: A free night stay applies to dorm rooms only. Guest suite bookings are \$30/night.



Other Residence Guidelines

The residences of the opposite sex are strictly out of bounds. At no time should students be loitering around or talking through the windows or around the doors of these residences. Such conduct is inappropriate and infringes on the privacy of other people in that dorm.

Weapons, explosives, or fireworks are not permitted in the residences. Firearms must be reported to the dean of student life to ensure that they are properly stored in a safe location out of dorm.

Due to fire code restrictions, any flammable material (i.e., gasoline, oil) and incendiary devices (i.e., matches, lighters, and candles) are not permitted in the dorms.

Residence hallways must be kept clear of sports equipment, mattresses, chairs, boxes, shoes, etc.

ENTERING AND LEAVING CAMPUS - "RESPONSIBILITY CHECK?"

General Procedure

If you are leaving campus please let either a fellow student or dorm leadership know where you are going. This is important in case an emergency arises in which we need to contact you immediately, or there is a problem and we need to account for all residents.

Extended leave forms may be requested from the deans and filled out 2 or more days in advance, when students are planning to leave campus for the night or several nights. They are to be filled out, signed, and submitted to the dean of student life with departure dependent on approval.



Weekend Leaves

A weekend begins Friday after the last class or campus responsibility (whichever comes last) and ends Sunday at 11:00 p.m. If you are planning to leave NBC for the weekend, be sure to fill out an extended leave form 2 days before you are planning to leave.

Closed Weekends

Extended leaves will not be granted during weekends of special events such as exams, conferences, three60five/three60fiveJUNIOR, seminars, grad, or other special campus events. *(Further details included in the Graduation Weekend Policy will be communicated to students in the second semester.)*

NOTE: Disregarding this is grounds for personal probation.

Procedure Regarding Death in the Family

If you experience the death of a family member or close friend, please talk to either the president or the dean of student life to discuss protocol regarding a leave of absence for the funeral.

Holidays and Semester Breaks

The college will be closed during Christmas and each semester break. All students are expected to make arrangements to be away from the campus during these times. Room and board fees do not cover the times of academic recess during the school year (fall semester break, Christmas break, and spring break). Under exceptional circumstances, considerations can be made but must be approved by the dean of student life at least a week in advance.

Students may stay during Thanksgiving and Easter and can be assured of meals in the dining hall.

Early Arrivals & Departures

If a student is wishing to arrive earlier than the scheduled starting date of a semester, they need to contact and receive permission from the dean of student life. An early departure fee may apply at Christmas and/or at graduation.

MEDIA AND ENTERTAINMENT - "CLOSER TO CHRIST OR CLOSER TO THE WORLD?"

Media is a significant aspect of our lives. We do not discourage media usage but, while at NBC, we want to maximize opportunities for the Holy Spirit to influence our lives and mould our hearts. Entertainment creates and influences our moods and affects the atmosphere in a room, and we believe that some limits are helpful and necessary, in the best interest of all students.

Music

Remember that whatever is received into the mind affects an individual's Christian character. Philippians 4:8 is our goal when approaching music/media which states *"Whatever is true, whatever is honourable, whatever is just, whatever is pure, whatever is lovely, whatever is commendable, if there is any excellence, if there is anything worthy of praise, think about these things."*

All music played while at NBC should honour God and in no way be promoting themes that are contrary to Biblical holiness. Music with lyrics that compromise the listener's testimony or are morally and biblically wrong is not acceptable nor is it allowed in the community.

Please evaluate the content and volume of your music so that it does not distract or disturb those around you. Ideally your music would be played at a volume that only you can hear whether in your dorm room or other areas on campus. If you are playing music in the community, remember that it must be God honouring and be aware that, although you may like extreme genres (metal, rap, opera, hard rock, etc.), many in the room may not.



Video Games and Movies/TV

Each student must recognize that most media and entertainment is addictive by nature. They have their place, but they can become all consuming of our free time. Movies by nature are not social, so students are encouraged to take initiative to create and promote activities that are fun, safe and involve as many people as possible. Talk to the student council activities coordinator if you have ideas.

Make your media choices based on the values of Christ and your commitment to spiritual growth. Set high moral standards rather than pushing the boundaries. Remember why you are here. NBC expects students who make use of the media options (internet/e-mail, movies, music) to exercise integrity and a standard of purity that honours Jesus Christ. Hebrews 12:1-2 calls us to throw off all things that hinder us from knowing Jesus better and walking as light in this dark world.

Recognizing that most people have different media standards, please keep the following items in mind as you consider your media consumption:

- 🎧 Movies/TV shows are permitted in the Student Lounge on Friday and Saturday evenings after supper, as planned by Student Council or RAs.
 - All movies/TV Shows need to be cleared by the deans. It is rare that anything above a PG rating would be considered appropriate for the community.
 - Watching various sports, such as football, soccer, basketball, and hockey, is permitted(*see note) in the student lounge on Friday after supper, Saturday, and Sunday. However, during weekend events (Missions Conference, three60five, Alumni Weekend, opening weekend, etc.) watching sporting events will not be permitted. As well, StuCo/RA's have first priority in the use of the TV for their planned events.
**NOTE: Half-time shows are not permitted and inappropriate commercials should be shut off.*
- 🎧 No movies, TV shows or series, TVs, or streaming in dorm or other areas on campus (non-dorm students please refer to Non-Dorm Expectations document).
- 🎧 Short video clips and other visual media (i.e. Youtube, Facebook, Pinterest, Instagram, Snap Chat, Tik Tok, etc.) should not be used for an excessive amount of time. All media should promote community and one should be cautious to guard their hearts and not to offend others.
- 🎧 Internet with phones and laptops in the dorms should only be used for direct and deliberate communication with family and friends. Other internet uses (in moderation) is to be conducted outside the dorms or in the other buildings that have WiFi (Ed Centre/Student Lounge).
- 🎧 Excessive phone/video game use (portable consoles, computer games, games on phones, etc.) on campus, will be addressed.
- 🎧 Video game consoles are permitted in the student lounge on weekends.
- 🎧 All video games that are rated higher than E10 must be passed by the dean of student life.
- 🎧 No Dark Fantasy based media, video games, or board games played in the community of NBC.

A good question to ask yourself is, *“If I do this more and more, or practice it more and more, will I be closer to Jesus or closer to the world?”*

Deans will discuss issues such as morality, time, social behaviour and grades when it becomes apparent that media is the cause of negative patterned behaviour in these areas. The deans have the responsibility to make the final call on media use.

When the Student Lounge is used for games, movies, sports, etc., it is expected that you leave the lounge better than when you found it.

Gambling

No gambling for money or other valuables is permitted while students are attending NBC.

Cell Phones

Cell Phones are a great tool but must be used with discretion and consideration for surroundings and time. Students are asked to make sure their phones are not used, and are on silent, for class times, chapels, in the dining hall, or while in meetings. Staff/faculty may send a student to put their phone in their mailbox (or another safe place) if their phones are in use or disruptive in any of these settings.

Data in the dorms: We realize the distraction, and the temptations that cell phones can cause, along with seeing how helpful they can be. Data in the dorm then is limited to these apps: FaceTime, Google Hangouts, Skype, Zoom, Facebook Messenger, Instagram DM (for communication purposes only), WhatsApp, Bible apps, Podcasts, Spotify/Apple Music/Google Play (see section on music guidelines).

PERSONAL DRESS AND APPEARANCE - “WEARING TO BE LOVED OR WEARING TO GIVE LOVE?”

Students are asked to recognize that personal appearance, cleanliness and grooming, while not a matter of spirituality, can either enhance or inhibit one’s witness for Jesus Christ. Clothing styles and personal appearance choices can also reflect an inner attitude and character.

Styles come and go and personal tastes in this area vary with each person, but students are expected to dress modestly and reflect styles that do not attract undue attention to themselves. Similarly, hair should avoid extremes. In regards to piercings and tattoos, we encourage students that *“how you show up is how you should leave.”* Discrete piercings (ear, nostril) are permitted at the discretion of the deans and ministry leaders. Prior tattoos are also permitted but students may be asked by the deans or ministry leaders to treat them with discretion. New tattoos are not permitted during the school year (i.e. September through April).

If dress or personal appearance is considered inappropriate, students will be required to make the necessary changes.

Types of Dress

- Casual “everyday” dress — pants or jeans and a shirt, t-shirt, or sweater. Items with excessive rips (ex. pants with rips high up the leg), worn pieces, or inappropriate messages are not acceptable. No tank tops are permitted for either ladies or men. For health regulations, shoes must be worn in public buildings (non-dorms) at all times.
- Class and all chapel activities — casual dress applies. Athletic wear, such as sweat pants and sports jersey is not considered class dress. Chapel activities include regular chapel days and Renew Days.
- Out of reverence for God’s Word, God’s authority, and respect for one another, we ask that students remove their hats/toques/hoods/ear pods in church, class, chapel, and dining hall.
- Semi-formal dress — formal or casual pants, excluding denim jeans, and a casual shirt/top, excluding t-shirts or athletic shirts. The intent is to avoid being too informal, yet not requiring formal dress. Running shoes are not considered semi-formal.
- Formal dress — for ladies, a skirt and shirt/top (not t-shirts or athletic shirts), or dresses. For men, dressier pants, shirt and tie or equivalent (i.e. polo shirt). The intent is that it be dressy in nature versus informal.
- Athletic wear — athletic wear such as loose fitting sweat pants, sports jerseys, and basketball shorts are permitted out of class/chapel times. Pyjama pants and similar attire (yoga pants, tights, leggings) and work out apparel, are to be worn only in residence or in the fitness centre while exercising.



NOTE: Discretion is given to instructors, staff and student life staff in regards to personal dress and appearance in varying situations (ed. centre, gym, lounge, church, etc.). For a quick reference guide on types of dress please refer to Appendix D - Types of Dress for Women, and Appendix E - Types of Dress for Men.

RELATIONSHIPS

Bible College presents unique opportunities for lifelong friendships, and it can also be a great place to meet a life partner. These relationships, properly balanced with attention to personal spiritual development and ministry training, make Bible College a unique and blessed experience.

Couples - *“Know the person, not the body.”*

Healthy dating relationships require the foundation of a strong love for God, a deep respect for each other, an understanding of personal desires, and an uncompromising commitment to integrity, both as individuals and as a couple. Acting with integrity and purity begins in your relationship with God, and is influenced by your entertainment choices and your thought life. True love respects and protects; it looks out for the good

of the other, not the selfish desires of the individual. Remember that the deception of your own heart is very subtle but devastating, so be on guard.

Campus relationships are affected by the close quarters of NBC. Because of our close proximity to one another and involvement in mutual activities, it is possible to become very ingrown as a couple. Spending every waking moment together is not healthy for any couple, nor does it reflect life outside our setting. A healthy dating relationship allows each person room to develop other relationships.

We believe the following guidelines encourage a healthy balance between time on your own, time together as a couple, and time in the NBC family.

- Let a dating relationship grow naturally out of a great friendship.
- **Freshmen students are not permitted to date until after their first semester and in conversation with their dean.**
- Couples should expect to meet with a dean to invite dialogue about the relationship and ways in which there can be clear communication about expectations from both the couple and the Student Life Department.
- As emotional and physical milestones approach (dating, holding hands, engagement, a kiss) the students in relationships are expected to speak with a dean.
- Public displays of physical affection for dating couples while attending NBC need to be within these boundaries: Holding hands on walks, brief and discreet 'hello' and 'goodbye' hug and kiss are allowed when appropriate. Keep in mind context and avoid needless awkwardness for others. (Song. 8:4)
- Set high physical standards of respect and godliness, keeping 1 Timothy 5:1-2 in mind which states *"Do not rebuke an older man, but encourage him as you would a father, younger men as brothers, older women as mothers, younger women as sisters, in all purity."*
- Set specific time to spend together.
- Make use of mixed group outings and friendship relationships. During classes, chapel, conferences, church services, special events, and other occasions where we are doing things together as a group, couples are asked to mix freely and seek to meet the needs of their fellow students.
- Couples are expected to conduct themselves with integrity, respect for themselves and others, exercising good judgment regarding their reputation and Christian testimony.



Couples demonstrating an unhealthy or inappropriate relationship, or who become focused mainly on themselves to the exclusion of their fellow students or their studies, will enter into discussion with their dean. NBC's hope for your relationship is that you purely and earnestly seek to get to know the person and not their body.

NOTE: NBC has established a Sexual Harassment Policy for the protection and security of students and staff. A copy of this policy can be obtained from the dean of student life.

Non-dating Relationships - *Friendships with the same gender, opposite gender, or staff*

We ask students to be aware and careful of how they show physical affection towards one another. God has designed touch to be a powerful sense that affects how we think and relate with others. It is a gift that we need to be wise and careful with in the context of all our relationships, therefore, please consider that when touch is intended harmlessly it might affect the other person in an unintended way. Additionally, consider that those around you may perceive it in a way you did not desire.

Engagement and Marriage

Students planning to become engaged during the school year are strongly encouraged to gain parental consent. Should students desire to marry during the academic year they will only be allowed to complete their year of studies by special permission from the president.

STUDENT COUNCIL - "YOU'RE UP, JUMP IN!"

There are many opportunities for students to become involved in campus activities. The Student Council (StuCo) of NBC has the responsibility of helping foster a healthy spiritual and social atmosphere on campus and establishing a positive relationship between the NBC Staff and NBC student body.

StuCo is composed of a staff advisor (dean of student life), StuCo executive (chairman, spiritual coordinator, activities coordinator) and class representatives. StuCo is responsible to supervise and facilitate student body activities, and to give leadership to the student body regarding student community and activities.



Students contribute to the cost of student activities and dorm/ lounge furniture, equipment, upgrades and student services in a variety of ways:

- Student Activity Fee: This fee is paid at the beginning of each semester.
- Canteen: StuCo seeks to have low canteen costs. Through the marginal profit made on the sale of this merchandise, and through recycling revenue, funds are made available for special outings and student activities.
- On occasion, StuCo will plan a fund-raiser, usually for a specific project.

Elections for the student council representatives are held at the end of the school year. Student council supervises other representatives including class reps.

All students are expected to support the activities planned by their StuCo.

Minutes of all StuCo meetings are posted on the bulletin board downstairs in the Ed Centre. Students are welcome to attend all meetings. A copy of the Student Council Constitution is available from the dean of student life.

CHAPEL AND CHURCH ATTENDANCE - “ENGAGE YOUR GIFTS”

Chapel

All full-time students are required to attend each chapel, unless permission has been granted in consultation with the dean of student life. This includes *home groups and *7-24 discipleship times (*see appendix C for definitions). NOTE: Disregarding this requirement is grounds for personal probation.

It is to be quiet in the chapel to offer a place for spiritual focus and preparation for the worship and ministry. Chapel is designed to provide:

- Regular opportunity for the student to worship God.
- Exposure to, and challenges from, the Word of God.
- Understanding and appreciation of the worldwide Body of Christ.
- Opportunities for students to use their gifting to minister to each other.
- Opportunities to be a supportive and unified campus body of believers.

Church

It is vital to commit to a local gathering of Christians for mutual love, instruction, encouragement, and accountability, because followers of Jesus never exist unto or for themselves (Col. 3:15, 16; Heb. 10:24-25).

Therefore, students are expected to be involved at a local church.

- Selection of a church must be made by October 23rd.
- At the bare minimum, it is expected that students will attend that church throughout the school year.
- Students should aim to make church a priority by attending gatherings/events outside the Sunday morning service (e.g. adult Sunday school before the service, small groups, evening Bible studies, potlucks, etc.).
- Students may select the church of their choice (in the Nipawin area), providing it is considered an evangelical denomination and it holds the Bible as the chief authoritative source of truth, doctrine, and practice.

If there are any questions about where to go for church please talk to the dean of student life.



VEHICLES - "AN HONOURABLE STEWARD"

Traffic Regulations

30km/h is the maximum speed on campus. There are many small children on campus. Please DRIVE CAREFULLY. Do not drive on the fields or in the ditches for any reason.

Parking spaces and plug-ins will be assigned at opening week registration. Use the designated parking spaces. Please do not park your vehicle on the road in front of the dorms or dining hall.

Use of any motorized vehicles (motorcycles, snowmobiles, ATVs) on campus requires the use of helmets by driver and riders. Failure to comply with this requirement will result in the loss of the privilege of using these vehicles on NBC property.

Students ignoring vehicle guidelines will lose the privilege to use the parking area on campus.

Student Use of School Vehicles

Students use school vehicles for a variety of school functions. Only those who have been authorized by NBC may drive school vehicles. Each time a student wishes to use an NBC vehicle, they must get permission and keys in advance from the administration team.

School vehicles are occasionally made available for events/functions that are not directly related to the NBC program (i.e., weekend ministries, tournaments, Student Ministry), provided a minimum number of students travel in the vehicle and a minimum fee be charged per student.

Students driving school vehicles are not permitted to pick up hitchhikers.

ATHLETICS - "ARE YOU SHINING HIS LIGHT?"

Students are encouraged to participate not only in familiar activities, but also to avail themselves of the opportunities to learn new ones.

Physical activity is a vital part of the college experience. It provides ways to stay fit physically and mentally healthy. It provides friendly competition between students and staff alike. It can be a means of growth in character.



Royals wRECK



Royals wRECK is structured much like intramural sports activities. Students are able to participate in multiple sports over the year broken down into seasons. They last between 6-8 weeks, giving students the freedom to participate in the sports that they want to play. The students and staff are divided into evenly matched teams to play flag football, outdoor soccer, floor hockey, volleyball, basketball, etc. Students appreciate the unique participation and competition in this format.

Fitness Centre

Students are encouraged to utilize the NBC Fitness Centre. If you notice or cause any damage please report it to maintenance. If you break something, expect to have to replace it. All equipment should be returned to its rightful place after you are finished your workout. You should endeavour to leave the fitness centre more organized than when you arrived. Students wishing to use the fitness centre must sign out the key from their respective dorm. Non-dorm students may acquire a key from the dean of student life.

Nipawin Indoor Soccer League

Nipawin Indoor Soccer League (NISL) is a member of the Saskatchewan Soccer Association and runs from October to March on Tuesday nights. It is a community league hosted at Nipawin Bible College and there is a one time participation fee. This league provides another opportunity for students to be involved in the community, be on a team and get more physical activity.

COMPUTER AND LIBRARY USE - *“AN HONOURABLE STEWARD”*

Computer Use

Computers are an essential tool for your academic responsibilities. Each student is expected to bring a computer and printer when they come to NBC. There are WiFi capabilities in the Ed Center and student lounge that students can access. It is expected that students who make use of the Internet will exercise integrity and purity (Heb. 12:1-2).

Library Usage

Students are expected to be diligent and disciplined in their use of time for study and assignment completion. Quiet places to study are often hard to find on a college campus. Certain locations like the library, dorm rooms and classrooms are prime study areas. To help create reliable opportunities for study, the library is always designated as a quiet study area. All conversations and group study are to be held elsewhere.

When using the library computer it is expected that students will exercise integrity and purity. In addition, the following are considered as inappropriate computer use:

- Password violations: sharing accounts, trying to access or use someone else's account.
- Changing any system, program or preference settings.
- Accessing inappropriate material on the Internet.
- Deleting files from computers that are not yours.
- Possessing, using, or transmitting unauthorized material (i.e. copyright protected).
- Sending messages which contain offensive content (e.g. profanity, racial slurs, threats, etc.).



- 🕒 Intentional introduction of a virus to a school computer.
- 🕒 Demonstrating a security problem to other users.

We trust you will use computers in a responsible manner. Violation of any of the above policies will result in personal probation.

Focused Study Time

The Art Linsey Education Centre (main building) will be reserved for quiet study Monday to Thursday from after supper until curfew (11pm). This means that during this time we will all aim for an atmosphere conducive for quiet, personal study. Please be extra sensitive to the noise levels you are making. The only exceptions are for evening classes, planned piano practices & Cantata Practices (Thursdays at 7-9pm).

The purpose of this time is two-fold. One purpose is to permit students a place for study and research without minor distractions, allowing for better focus and deeper thought. The second purpose is to help make that decision to study a little easier.

NOTE: Aside from scheduled classes, room 201 is a quiet study area all week, just like the library.

MISCELLANEOUS - *“DEAD TO SELF, ALIVE TO CHRIST”*

Choir

NBC sponsors a community-wide Christmas Cantata, which has become a highlight for the town and area churches during the Christmas season. All students are encouraged to participate in the NBC Cantata Choir during the fall semester. Whether singing or not, assistance with and attendance at the Cantata is required.

Medical

Students should make sure that all medical and hospitalization cards are up to date and in order. The school cannot be responsible for bills due to neglect concerning your medical coverage. Students need to inform the deans of any prescribed medications.

Kitchen

Students are not permitted in the kitchen. Access to food in the pantry, fridge or freezer is restricted to your student work responsibilities. If you need access, get permission from the food services manager.

Laundry

Facilities are provided in the dining hall basement and in the dorms. These have been paid for as part of your rental fee. Please do not abuse these machines by overloading them. Students found to be abusing these machines will lose the privilege of access to these machines. Men may do their laundry on odd numbered dates while women may do their laundry on even numbered dates in the dining hall.

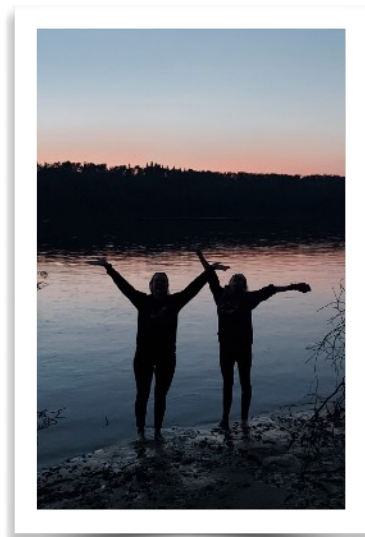
Pets

Students are not permitted to have pets on campus.

Fire/Safety Regulations

All halls, entrances, and stairs must be kept clear at all times. Students are responsible to avoid situations that have the potential of being fire hazards. Fire drills may occur at any time.

- 🔊 Fire Prevention: The following items are prohibited from the dorms: candles, oil lamps, firecrackers, ammunition, and cleaning fluids such as gasoline or solvents.
- 🔊 Fire Regulations: Deliberately turning on a false alarm is subject to severe discipline and is a criminal offence.
- 🔊 Use of Fire Extinguishers: It is important to become familiar with the location of fire extinguishers and how to use them. Directions are stamped on the extinguishers. They are located at the end of each dorm hallway near an exit.
- 🔊 Caution: Point the extinguisher only at the fire.
- 🔊 Turning on a Fire Alarm: Any fire should be treated as dangerous and reported to the head RA, NBC office, deans, president or other staff member immediately.



Evacuation

Move as quickly as possible to the nearest exit moving a distance of at least one hundred feet from the building. Upon evacuation procedure, men coming from the men's dorm will proceed to the shop, women coming from the women's dorm will proceed to the dining hall. If the emergency is in the dining hall, please proceed to the shop.

PERSONAL PROBATION

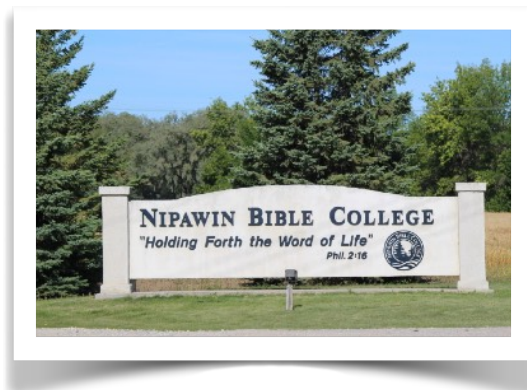
As has been noted throughout this handbook, these expectations and guidelines are given with the intent of enhancing the campus atmosphere and maximizing the spiritual goals each person brings when coming to a college such as NBC. They are in place for a reason.

If you have a problem with any of these expectations, it is your responsibility to talk with the respective dean. You are not free to take matters into your own hands, to change the expectations, nor to disregard them. If we are to function as a healthy Christian community, we must follow the biblical guidelines of "speaking the truth in love," mutual respect and mutual accountability.

It is expected that all students appreciate the spirit of these guidelines and the ends to which these guidelines point.

All students must sign and submit the form “*My Commitment to the Community Standards of NBC*” during Orientation Days.

If you have a problem with another student, a staff or faculty member, it is your responsibility to go to that person and make things right. If they have offended you, or you discover that you have offended them, the Bible is clear on whose responsibility it is to approach the other (Matt 5:23-24; 18:15-17; Luke 17:3-4).



We realize that most people do not come to a Bible college because they have their “act together.” Rather, a person comes here to grow in the grace and knowledge of our Lord Jesus Christ (2 Pet 3:18). Along the way there will be failure. A teachable spirit is one that is open to reproof and correction because that person wants to grow in a way that honours their Lord. Whether that reproof comes from a peer or a teacher, it is to be given for the purpose of helping the other person grow. These types of experiences, though unpleasant at the time, are normal for every follower of Christ.

Issues of disunity ideally are to be dealt with in this order:

- Party to party
- RAs
- Respective dean
- Dean of Student Life

However, in the course of the school year an individual will be invited to a private meeting with the dean of student life, if it becomes apparent that a student is:

- becoming uncooperative with those in leadership at NBC (instructors, deans, RAs, supervisors, or other staff),
- failing to fulfill commitments they have made in order to serve on school committees,
- not demonstrating respect for fellow students,
- in some other way making a negative contribution to the desired campus atmosphere.

The continuance of the problem(s) will be met with any number of sanctions. There are a variety of options available for sanctions:

- suspension from an athletic team,
- suspension from a ministry team,
- not being granted special leaves (except for family emergencies),
- removal from any campus committees on which they serve,
- not being permitted to run for or hold any student body or class office (If a student has been elected or appointed to such an office before being placed on probation, there will be another election or the appointment of a replacement),
- being restricted to dorm or room for a specific period of time,
- suspension from school for a determined length of time.

The duration of a student's sanctions will vary according to the situation and will be decided and laid out by the dean of student life. The student can expect that when situations escalate, that the dean of student life may involve other individuals including but not limited to other deans, faculty and the president. When the administration sees evidence of positive improvement and notice steps of growth in the individual, the sanctions will be lifted.

Should the situation not improve after disciplinary action has been taken, the only recourse is expulsion. If expulsion proves necessary, a letter will be written to the family of the student, as well as the home church, explaining the reason for such action. Probation will also be noted in a student's permanent record. Criminal offences that occur on campus will be automatically reported to the local RCMP detachment.

"In addition, students dismissed from the college for deliberate dishonesty, moral failures, etc., must wait one academic year before reapplying with new references." (From the Millar Student Handbook 2022-23. Used with permission.)

NON-DORM STUDENTS/STUDENT FAMILIES

While non-dorm students/student families are part of the campus family, they also have their own private needs. The leadership of NBC would like these students to understand the principles of the guidelines above apply to them (obvious exceptions include items relating to the dorm).

Integrating all students into campus life is not an easy task. It takes a cooperative effort from both in-dorm and out of dorm students and staff. All non-dorm students are encouraged to participate in all student body activities. A non-dorm student representative is appointed when applicable by the dean of student life. If there are any questions in relation to student events, please check with the non-dorm student representative.

If you are a non-dorm student please read the "*Non-Dorm Expectations Document*". You will receive this document from the dean of student life.

Meals in the Dining Hall for Non-Dorm Students

We desire non-dorm students (full-time) to be part of the overall student community. One step we are taking to encourage this is to provide 10 free meals per semester for the non-dorm student and their family that can be used for lunch, supper or brunch. These are in addition to events that you are already invited to the dining hall (e.g. Thanksgiving supper, Obah Night). Additionally, during events where non-dorm/married students are asked to help with prep (ex. three60five prep days), the married student who is helping out is welcome to come to the dining hall for meals (if their spouse is helping they can join as well).

What to do when you want to come for a meal:



- When you plan to come for a meal **please let Food Services Manager know a day in advance;**
- **Once you** show-up for the meal please sign in with the Food Services Manager or the assistant cook;
- There is a sheet that will be checked off to let you know how many meals you've had, and the Food Service Manager will check off one of your free meals when you call a day in advance or when you come for the meal;
- If you plan to bring guests with you, outside your family unit **please let the Receptionist know 1 day in advance. Guests need to pay in advance at the front desk.**

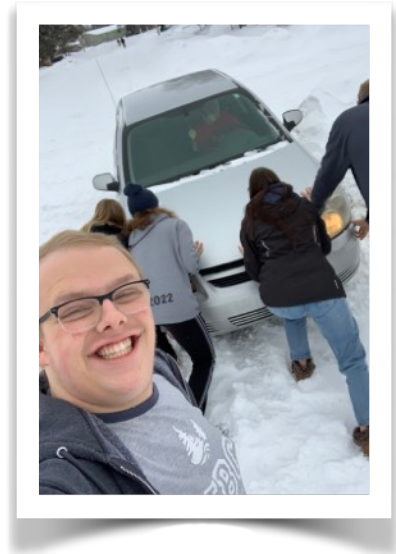
If you have any questions please talk with your Dean of Student Life or Call Food Services Manager.

NOTE: The Student Handbooks from Briercrest College and Millar College of the Bible were consulted.

FINANCIAL MATTERS

If there is ever an opportunity for a student to learn the discipline of personal budgeting it is at Bible school. With limited resources and ample opportunities to spend money, it becomes important for each student to sit down and work out a budget and then stick to it. The following are some brief guidelines to use in establishing a budget:

- Write down the total money available to you for the school term.
- Subtract your fixed costs i.e.: tuition, room & board, academic fees, etc.
- Divide the remainder by the number of months you will be at school to know the amount available each month.
- Make sure your budget includes things such as: tithing, transportation, clothing, entertainment/recreation.
- Work hard at controlling impulse spending. Trips to the Dairy Queen, etc., are great, but could result in a major shortfall at the end of your school term if not kept within the monthly allotted amount.



A student must pay all outstanding bills (tuition, room & board, fines and student work debt) at the end of each semester. Students with outstanding debt from the previous semester will not be admitted for the next semester unless arrangements are made with the finance manager, who will communicate these arrangements with the registrar.

Student Work

Student work is an opportunity for our students to embrace serving like Jesus, gain work experience and minimize the costs of their education. Student work is, in reality, a type of invisible income. Rather than employing numerous maintenance staff, students fulfill many of the janitorial duties. It also provides the student with an opportunity to develop a sound work ethic. Your future employers will want to know about your work experience, perhaps even student work.

All dorm students are required to do approximately 5 hours of student work per week. If the allotted amount of hours is not completed or the required tasks are done in an unsatisfactory manner, the student will be given a warning and opportunity to complete their missing work and/or hours. If failure to complete student work responsibilities continues, the student will be billed for the hours they owe during that week.

Students will be accountable to their student work supervisor and/or the student work coordinator.

Weekend and other short periods of leave interfering with student work must be covered by a substitute, and the student will be required to make up the time their work was covered by another. The student should plan to trade work hours with the student who substituted for them. The student is responsible for arrangement and supervisor approval of all substitutes.

There will be times throughout the school year when students will be asked to help, over and above their regular student work hours (Christmas, three60five, graduation). Married students are not listed for regular work but will be called upon on special occasions to help with student work.

Students who prefer not to be involved in the Student Work Program can pay a fee: the provincial minimum wage times the normal number of work hours required per semester. NOTE: This decision must be made at the beginning the school year (or at the beginning of second semester for second semester students).

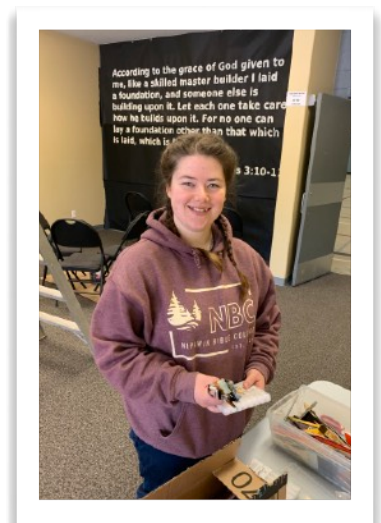
Refund Policy

If a student leaves NBC part way through a semester, they will be refunded the unused portion of the room rental and food services charges for the months *following* the one they are in. For example, if a student leaves on November 10th, they will be refunded December's fees.

Tuition will be refunded based on the calendar days since the start of the semester, counted as follows:

- Before the end of the first week of classes - 90%
- Before the end of the second week of classes – 70%
- No tuition will be refunded after the second week of classes

This is published on our website at <http://nipawin.org/admissions/finances/>.



ACADEMIC INFORMATION

REGISTRATION

Academic Programs

Foundations for Life - One Year Program (31 Credits)

The Foundations For Life program is designed as a foundational discipleship year, which will equip the student with a solid Biblical basis from which to pursue a career, vocational training, or university studies. The focus is on personal Christian growth, a foundational understanding of the Bible, and life application.

Christian Ministry Diploma - Two Year Program (62 Credits)

Upon completion of the two year program requirements, students will receive a Christian Ministry Diploma. This program is designed for those who anticipate ministry in their local church or simply want a solid base for further vocational training. The focus is on knowledge of the Scriptures, appreciation for the local church, and skill development for church ministry.

Bachelor of Christian Ministry - Three Year Program (95 Credits)

The Bachelor of Christian Ministry program offers an increasing degree of knowledge and leadership development as it builds onto the Christian Ministry Diploma courses (years 1 and 2). The program objectives are: a competent knowledge of Scripture, an attitude of servant leadership, and skill development for Christian ministry.

Bachelor of Arts in Biblical Studies - Four Year Program (130 Credits)

This program is designed for those anticipating involvement in ministry, whether full-time or lay ministry, and in leadership roles. The student will be further equipped to understand and communicate God's Word, counsel and nurture others, and provide Christ-like leadership. This program will equip the student with sound Bible knowledge and provide a base for those wishing to pursue further studies.

Deacon's Track Programs

Foundations for Life (Deacon's Track) — One Year Program (31 Credits)

The Deacon's Track program is designed for those who might wrestle with meeting academic requirements in the original Foundations for Life program. These students take the same classes, but receive different syllabi. With tempered academic expectations and homework, Deacon's Track students are then placed into local vocational settings for 10 hours a week to grow in practical life skills.

Christian Ministry Diploma (Deacon's Track) - Two Year Program (62 Credits)

The Christian Ministry Diploma is also available as a Deacon's Track.

For more information see: <https://nipawin.org/academics/deacons-program/>.

NOTE: Due to the nature of the program, Deacon's Track students do not qualify for GPA-based academic awards/distinctions.

Registration Procedure

Full-time students must take all required classes in their program.

*NOTE: Although technically an elective, full-time students must attend the January outreach/modular classes either for credit or audit (if they have enough carry forward credits).

Students will be able to register online for their fall classes beginning August 1st, via the NBC website. Registration day on campus includes meeting with the registrar to confirm you are registered for the correct courses, then with the finance manager, followed by the opportunity to purchase required textbooks from the NBC bookstore. (NOTE: Required textbooks can be found within the syllabus for each class.)



Course registration for second semester typically begins at the end of November. Assuming textbooks arrive on time, students are able to purchase them before they leave for Christmas break.

Incoming second semester students will be contacted before the end of first semester, and will meet with the registrar and finance manager on the first day of class in January.

International Students

Our International Student Advisory Team (registrar, academic dean, dean of students), is available to answer questions regarding academics and to work with any international students requiring additional assistance with their studies.

Contact for the advisory team: Angela Hutchison (registrar)

Email: info@nipawin.org

Phone: 306-862-5095

Hours: Mon-Fri 8:15-5:00

Course Registration Changes

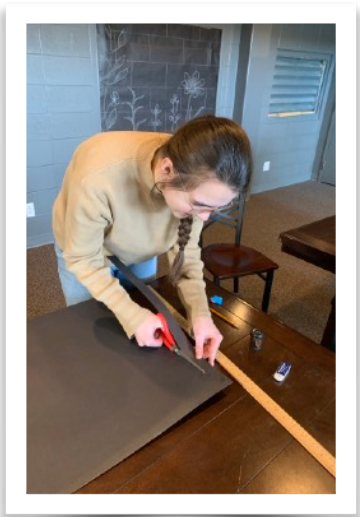
Registration changes or withdrawals for non-required courses should be done as soon as possible. A decision to switch from credit to audit, or to withdraw from a class altogether, must be made *before* the 3rd class period of the course. (NOTE: Some courses will cover 2 class periods in one morning, or evening.)

Withdrawals after 3 class periods will be shown on the transcript. Withdrawals after 1/2 of the course classes will receive an "F" grade. The registrar must be consulted for all

registration changes. Following are the transcript designations:

- WF = Withdrawal – Failing
- WP = Withdrawal – Passing
- Ex = Extension Granted
- F = Fail

Withdrawing from a required course will be allowed. However, failure to complete a core class will delay your ability to graduate. All core classes must be completed in order to obtain your certificate, diploma, or bachelor degree.



Auditing

Students auditing a course are not required to complete assignments or take examinations, but simply take the course for their personal enrichment. No credit is granted for auditing a class, but students must register for the class. The fee for auditors is \$200/class. Spouses of full-time students can take courses for credit or audit at no cost.

Audited courses will appear on transcripts marked as “audit”, only if the student has attended at least 70% of the classes for the course. If a student withdraws from an audited course, they must let the registrar know.

A decision to switch from **audit to credit** or **vice versa** must be done before the beginning of the 3rd class period.

NOTE: NBC alumni are able to audit one free class per academic year.

Transfer Credits

Transfer credits from other institutions will be accepted on a case-by-case basis. Students must have achieved at least a B in the course being transferred. Transferred courses will be recorded on the NBC transcript as a pass and the credits will be applied to a degree but will not be applied to your GPA.

Courses being transferred for core course credit must be nearly identical in workload, content and level of study. Non-identical courses (evaluated case-by-case) may be accepted for electives.

The maximum number of credits able to be transferred towards an NBC degree (third & fourth year programs) is 62 credits.

All NBC degrees (third & fourth year programs) must have at least one year of full-time study at NBC, or thirty credit hours of on-campus study at NBC.

The final year of all NBC degrees must be through NBC.

CLASS CONDUCT AND ATTENDANCE

As a Christian student, it is assumed you desire to be a good steward of the learning opportunities provided at NBC. The following guidelines are designed to aid you, your fellow students, and your instructors in achieving these goals during your time here.

Conduct

One of the guiding principles of the NBC community is mutual respect and courtesy. Students are to refer to staff and instructors with their preferred manner of address.

Leaving the classroom while class is in session is a distraction and disruption to fellow students and the instructor. Therefore, students are asked not to leave during class except for illness related needs.

Students who desire to use a computer to take notes in class must obtain and sign a “Computer Use Agreement” from the academic dean. All students using electronics for note-taking must not sit in the back row of class.

Students wearing headphones or using electronics for non-class related purposes during class may be marked as absent.

Students are also expected to refrain from distracting activities (e.g. eating from a bag of chips, loud food wrappers, etc.) or behaviour in class. Cell phones must be quiet and not in use during class (and chapel - see pg. 14).

Absences

Regardless of the circumstances, students must attend a minimum of 70% of the classes to be eligible for course credit.

Late arrivals will be monitored. Two late arrivals count as one absence.

Students who miss a class will be unable to make up any missed assignment or quiz from that class without an excused absence. In order for any absence to be excused, including Student Ministry, students must complete an “Excused Absence/Extension Request Form,” which are found at the student mailboxes. Request forms must be submitted in person to the academic dean within one week of return to class. Request forms for planned absences (ie. funeral, doctor’s appointments, etc.) must be handed in prior to the class missed. The student must show the instructor of the course a completed “Excused Absence/Extension Request Form” to make up any missed assignment.

Examples of excused absences include illness, funerals, doctor's appointments, and similar extenuating circumstances. Excused absences due to student ministry will only be granted in exceptional situations and only with prior permission from the academic dean in consultation with the student ministry director.

Due dates for papers or other written assignments may only be moved in the case of prolonged illness or sudden emergencies. The new due date will be



set by the instructor (see pg. 33 “Due Date Extensions”). Due dates for papers or other written assignments will not be changed for illness lasting a day or for planned absences such as doctor's appointments and funerals. Missed quizzes or exams, with an excused absence, must be taken within one week of the student returning to class.

The academic dean must be informed immediately by the student of any case of illness lasting more than a day. Any absence for illness longer than 3 days will require a note from a medical professional in order to be excused.

Voluntary Withdrawal

Students voluntarily withdrawing from studies at Nipawin Bible College must follow the following withdrawal process:

- 1) Meet with the dean of students to indicate intention to withdraw;
- 2) Give written notice, which will remain in the student's permanent file, to the dean of students and the academic dean;
- 3) Participate in an exit interview with the academic dean or delegate;
- 4) Settle any outstanding accounts with the finance manager.

As per federal regulations, international students who withdraw from or discontinue their studies at Nipawin Bible College and do not pursue studies at another designated learning institution (DLI) may be asked to leave Canada (for complete details see: <https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/prepare-arrival/study-permit-conditions.html>).

GRADING AND TRANSCRIPTS

Assignment Grading

Grading is done in numerical form. The grades are compiled at the end of each class for each subject and a final grade is issued. The passing grade for a course is 60%. A semester report is given after the end of each semester. Grading is done according to the grading index below.

GPA Reporting: Grade points (GP) are given for each hour of credit according to the grading index as follows:

4.0 = 95-100	3.75 = 90-94	3.50 = 85-89	3.00 = 80-84	2.50 = 75-79
2.00 = 70-74	1.50 = 65-69	1.00 = 60-64	0 = Below 60	

To determine the grade points earned in any given subject, multiply the grade point value of your grade by the number of credit hours in the subject. Example: a mark of 81% in a 3-hour course, would be 3.0 multiplied by 3(hours) for a total of 9 grade points earned for that course.

The grade-point average (GPA) is determined by adding the total grade points earned and then dividing by the total number of hours taken. This



gives an accurate representation of the student's academic performance for that semester. An accumulated GPA simply means that after every semester all past grades are calculated to give an accumulated GPA rating.

NOTE: Students are responsible to ensure the accuracy of final grades in NEO, which will be the grade recorded in transcript records. Questions regarding the accuracy of transcripts should be directed to the registrar.

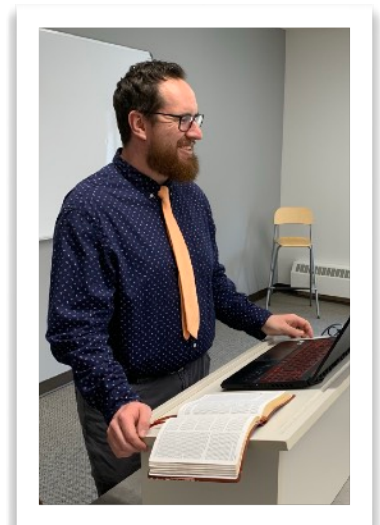
Grade Appeals

An appeal to change the grade on an individual assignment must be made to the Instructor within one week of grade notification. If a student is not satisfied that his/her appeal has been adequately considered, they may appeal to the academic dean. All such appeals should be submitted in writing, including the assignment in question. An appeal must be accompanied by a \$25 deposit. If the grade is changed in the student's favour, the deposit will be refunded. If the grade assigned by the original instructor is upheld, the deposit will be placed in the library fund.

Dispute Resolution

In the event that an NBC student has a grievance with certain academic decisions including program requirements or unfair treatment by a faculty member, there are certain procedures to follow. The student should first appeal to the faculty member directly. Should this not resolve the issue, students will submit in writing the grievance to the academic dean. The academic dean will respond in writing within one week of the original submission. (NOTE: If the faculty member is the academic dean, the grievance should be submitted in writing to the president.)

If the student is not satisfied with the result, they may appeal to the president. Again, the process will consist of a written submission and a response within one week of the submission. This decision will be final and there will be no further appeal process.



COURSE ASSIGNMENTS

NEO

NEO is the Learning Management Software used by NBC. All written communication from the school will primarily be through NEO or student mailboxes. Thus, both must be checked regularly.

Instructors may decide on whether or not to accept electronic submissions for grading on a course-by-course basis. If the instructor allows electronic submissions of assignments, they will only be accepted through NEO.

Electronic Submission of Assignments

Courses which allow for electronic submission of assignments through NEO must be submitted as a .doc, .docx, or .pdf, unless otherwise noted in the course syllabus. The file name must include: course, last name of student and assignment title (ex. BT1013 - Smith - Investigative). Format requirements remain the same, including page numbers, and must be in one file only.

NOTE: Emailed assignments will be noted for completion date purposes but only printed copies or electronic copies submitted through NEO will be graded, unless otherwise indicated in the syllabus.

Format of Assignments

In order to provide consistency in faculty expectations and to enhance the ease of reading student papers, we have outlined certain expectations for the format of papers. All work submitted must be on 8.5 x 11 inch, unlined white paper, and must be typed, unless otherwise specified by the instructor.



See Appendix A: Sample Title Page Format for guidelines on how to set up a title page for most written assignments.

Written assignments are to be formatted using the Chicago Manual of Style as outlined in Kate L. Turabian's *A Manual for Writers of Research Papers, Theses, and Dissertations*, 9th ed. (Chicago, IL: The University of Chicago Press, 2018). It is recommended that all students purchase this book when they buy their textbooks. This is a required textbook for freshmen.

Completion and Quality

Students must submit all assignments valued at 20% or greater to pass the course; failure to do so will result in a maximum course grade of 50%. Instructors are not obligated to accept assignments that are not deemed to meet minimum requirements.

Submission of Assignments

Assignments are due at the beginning of the class on the date due, unless otherwise stated in the course syllabus. Hard-copy assignments must be submitted to the faculty at class-time. *NOTE: NBC does not provide a printer for student assignments.*

Assignments for a ministry supervisor are to be submitted at 8:30 a.m. on the date due in the faculty/staff bookstore mailboxes.

The deadline for submission of late assignments is 3 days after the original due date. Work submitted after this deadline will receive an automatic zero. *However, please note that late assignments worth 20% or more must be submitted, and meet the minimum requirements, in order for the student to pass the course.* Faculty also reserve the right to give automatic zeros for late submissions on certain assignments (including reading, presentations, etc.).

Late Assignments

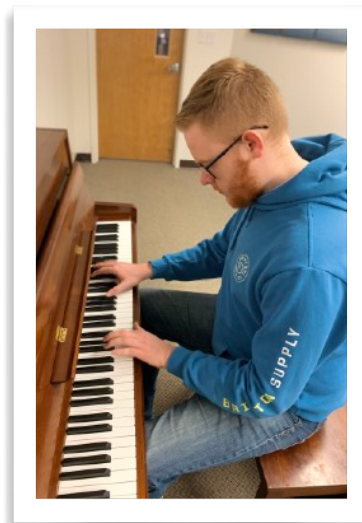
When accepted, late assignments (maximum of 3 days) will be penalized 10% per day (i.e. grade = 80% - 1 day late = 70%). Late assignments must indicate the actual date submitted in the bottom, right corner of the title page in addition to other title page requirements. If the student fails to do so, it will be considered that it was submitted on the day that the instructor is first aware of the assignment.

In regards to late assignments submitted over the weekend, each weekend day will count as a day late.

Due-Date Extensions

Extensions will normally only be granted for emergencies or prolonged illness. General busyness and stress, extra-curricular involvement, short-term illness, personal/family events, "computer glitches", etc., are not usually grounds for an extension. Late penalties as outlined above are generally applied in these situations.

Procedures: Students needing an extension for an emergency or a prolonged illness must complete an "Excused Absence/Extension Request Form". These can be found by the student mailboxes, or obtained from the academic dean. The academic dean and the instructor must approve the extension. Upon approval of the request and subsequent return of the "Excused Absence/Extension Request Form", the student must then attach one copy of the form to the assignment when it is submitted. The other copy is given to the registrar to be added to the student's file.



Photocopy Policy

Student fees cover handouts received in class. There may be times when a student is required to photocopy material as a part of an assignment or presentation. The student is responsible for these copying costs, unless the instructor grants special permission. The instructor must personally discuss the exception with the receptionist beforehand.

COURSE UPGRADES

Students with a final course grade of 50%-64% may request an upgrade from the registrar. The writing of an upgrade is a privilege and should not be viewed as an easy way out. The maximum course grade attainable is 65%. The course upgrade fee is \$75.

The deadline for request AND completion of an upgrade is one month after final grading, at the end of the original class. NOTE: Instructors prioritize having assignments returned within two weeks of the due date.

The upgrade assignment will be given by the instructor and approved by the academic dean, in the area of course work failed or not completed. The minimum grade required for the upgrade assignment is 50% to pass the course, regardless of the current course

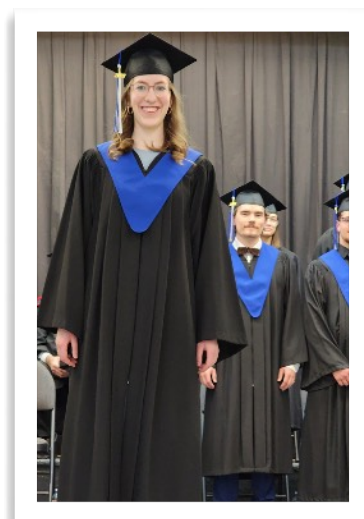
grade. Generally, an upgrade assignment or exam will be more extensive than the previous course requirements.

Upgrade privileges will be granted only once for each course. If the upgrade is not successful in raising the course grade to 60%, the course must be retaken or replaced with another course. A maximum of 6 courses may be upgraded during a student's course of study at NBC, with a maximum of four from the same academic year.

GRADUATION POLICIES

As noted in the school catalogue, the following are requirements for graduation: dean approved Christian character, and satisfactory completion of the credits and program requirements as outlined in the NBC catalogue. As well, all NBC degrees (third & fourth year programs) must have at least one year of full-time study at NBC, or thirty credit hours of on-campus study at NBC (see "Transfer Credits" policy on pg. 29).

Potential graduates of a certificate or deacon's program may participate in graduation activities if 1) They have only one outstanding course requirement due to failure or incompleteness or 2) They require no more than one upgrade, on the condition that they have made arrangements with the registrar, before graduation weekend, to complete this upgrade/course, and have paid for this upgrade/course with the finance manager.



Potential graduates of a bachelor or diploma program may participate in graduation activities if 1) They have only one outstanding course requirement due to failure or incompleteness or 2) They require no more than two upgrades, on the condition that they have made arrangements with the registrar, before graduation weekend, to complete this upgrade/course, and have paid for this upgrade/course with the finance manager.

Remember, upgrades must be requested and completed within one month of final grading of the original class.

Also, if one class is outstanding from a semester prior to the semester of graduation, students should not wait until the week of graduation to consult with the registrar about redoing this class in order to participate in graduation activities. In such a case, if arrangements are not made at least one full week before graduation, the registrar reserves the right to deny registration arrangements until after graduation. This would delay the student's graduation date to the following year, upon completion of the outstanding course.

Diplomas and certificates will be withheld until all academic requirements have been completed and all accounts are paid. Students seeking to pay outstanding fees after 3 years will be charged a \$100 processing fee.

Diplomas and certificates will be dated for one of the following dates, depending on when students complete their academic and financial requirements: graduation day in April, August 31, or December 31 (the closest date *following* their completion).

Students with outstanding academic requirements have up to three years to complete these requirements after leaving NBC. After three years, individuals will need to reapply to Nipawin Bible College. Upon acceptance, these individuals can expect to pay a reactivation fee of \$325 in order to reactivate their file and determine current graduation requirements (programs may have changed during the intervening years).

CERTIFICATES/DIPLOMAS/DEGREES

The fee to replace a lost or damaged certificate/diploma/degree is \$50. If a replacement is needed, please contact the registrar.

AWARDS

The purpose of student awards is to acknowledge excellence, achievement and diligence. Recipients are expected to be enrolled as full time students (exceptions may be made when warranted). All recipients must have an acceptable academic standing. Recipients are recommended by the applicable department directors, with final selection by the Faculty Committee.



Student Awards:

- ⊕ NBC Fine Arts Award *(presented in spring Awards Chapel)*
- ⊕ Student Ministry Award *(presented in spring Awards Chapel)*
- ⊕ Student Work Award *(presented in spring Awards Chapel)*
- ⊕ NBC Spirit Award *(presented in spring Awards Chapel)*
- ⊕ Barnabas Award *(presented in spring Awards Chapel)*
- ⊕ Dean's List (GPA of 3.50 or higher in semester 1) *(announced in spring Awards Chapel)*
- ⊕ NBC Leadership Award *(presented at Commencement Ceremony)*
- ⊕ Academic Excellence Award *(presented at Commencement Ceremony)*
- ⊕ The Rev. J.M. Baxter Homiletics Award *(presented at Commencement Ceremony)*
- ⊕ Valedictorian Award *(presented at Commencement Ceremony)*
- ⊕ Graduate of the Year Award *(presented at Commencement Ceremony)*

Complete award descriptions and criteria are outlined in the NBC Awards Policy.

ACADEMIC PROBATION

Philosophy and Criteria

Since one of the primary purposes in attending Nipawin Bible College is growth in knowledge and understanding of God and His Word, it is a serious matter when students fail to achieve their academic and learning potential. Probation exists in order

to assist students toward attainment of potential and to diligence in organized studies. Therefore, the purpose of academic probation is not punitive but restorative.

Students may be placed on academic probation when one or more course grades fall below 1.0 grade points (60%), or when three or more assignments are past the submission deadline.

Academic probation will result when the poor academic achievement is due to signs of indifference, unused academic ability, or excessive involvement in extra-curricular activities. Low grades alone need not necessitate probation. The academic dean, in consultation with the appropriate faculty member, will determine when a student is liable for probation.

Steps of Academic Probation

The academic dean will administer probation and oversee the student's academic progress using the following criteria:

- Level 1: Academic Warning - Freshmen who fail to submit three or more assignments or have a course grade below 60% (1.0 GPA) will be issued in writing an academic warning. A student will only receive one academic warning in the same school year. The academic dean will evaluate the student's progress over a two-week period. (Juniors and Seniors should not expect to receive an academic warning.)
 - Upperclassmen and students in two credit per semester ministry courses should not expect to receive an academic warning before being put on Level 2 Academic Probation.
- Level 2: Academic Probation - Students who have received an academic warning and fail to raise course grades sufficiently or fail to complete assignments within the two-week time allotted, will be placed on academic probation for an additional three weeks. This will involve supervised study that includes, but is not limited to, the following criteria:
 - The student will attend every scheduled class and chapel service. Being late or absent without legitimate reason will result in the student being immediately moved to the next level of probation;
 - When a tutor is available, the student will also be required to have weekly (at minimum) meetings with the tutor;
 - The student will be expected to study in the library or in their dorm room Monday to Thursday for at least a consecutive hour and a half each day. They will be required to submit a record of these hours to the academic dean.
 - Probation may include other terms of probation at the dean's discretion.
 - When a student has previously been on academic probation during the current school year, he/she will automatically be placed on probation if they have more than one late assignment or a failing course grade.
 - In all cases of probation, students must request and receive official notice from the academic dean that probation has been lifted.
- Level 3: Academic Probation - Students who have been placed on academic probation Level 2 and fail to raise course grades sufficiently, or fail to complete all

work within the time allotted, or who demonstrate lack of cooperation with the terms of probation, will be placed on academic probation for an additional four weeks. All of the criteria given in Level 2 will continue to be implemented in Level 3. It is at this point that the student will be made aware that continued failure, or indifference will result in the student's expulsion from the college.

- Level 4: Expulsion - In the case of students who continue to demonstrate lack of motivation and indifference or fail to comply with the terms of academic probation, the academic dean will recommend to the faculty and president withdrawal as a student at NBC. The student will meet with the president to implement the recommendation.

Terms of Academic Probation

Students on Academic Probation:

- Will not be granted any extended weekend or special leave privileges (except for family emergencies).
- Will meet regularly with the academic dean or the appropriate faculty member to discuss their academic progress.
- Will not be permitted to participate in not-for-credit extra-curricular events such as music opportunities or organized campus sports unless given written permission by the academic dean.

NOTE: All probationary actions will be filed in the student's permanent record. And each level of probation will be communicated to the student in writing.

ACADEMIC INTEGRITY

Nipawin Bible College exists to train its students for effective Christian service and leadership. Therefore, a high level of integrity is expected in all areas of school life.

Plagiarism is to be conscientiously avoided. "Plagiarism" means giving the impression that you have written something original when, in fact, you have borrowed (words or ideas) from someone else without acknowledging that person's work. Examples include: copying another student's work, using an author's ideas without proper footnotes, using unauthorized aids in exams, submitting the same material for credit in more than one assignment or course without permission from the instructors involved. Other forms of deceit are strictly forbidden.

The Faculty Committee will deal with cheating and other forms of academic misconduct. Infractions will receive penalties in relation to their seriousness. These penalties may include: re-doing the assignment, failure of the assignment or exam, failure of the course, probation, delay or denial of graduation, suspension, or expulsion.



LIBRARY RESOURCE POLICIES

Reserve Books

All books must be checked out before removal from the library. Books marked for “reserve” are not to be removed from the library under any circumstances.

These are serious violations and will be dealt with as such. In the case of reserve materials, students removing them from the library deprive fellow students of access to the necessary resources to complete a given assignment. Students found violating the library check-out policy or the reserve material policy could result in: assignment failure, course failure or monetary fine.

Overdue Materials/Fines

NBC will impose at \$0.50 fine per book per day for overdue materials. One grace day will be extended if the book is returned the day after it is due. Lost books result in a fine worth the replacement cost of the item, and damaged books result in a fine worth a portion of the replacement cost of the item.

PAPER FORMAT POLICIES

All NBC students are expected to follow Turabian's *A Manual for Writers* (Ninth Edition) when researching and writing their papers. As Turabian offers an array of options in her manual, and for the sake of consistency, the faculty request that all students practice the following:

1) Concerning the citation style: Of Turabian's two options, we ask all students to follow the 'Notes-Bibliography Style' rather than the 'Author-Date Style.'

2) Concerning the formatting style:

Font: Of Turabian's font options, we ask all students to use the 'Times New Roman' typeface, rather than 'Arial' or any other font.

Text Size: Of Turabian's various options, we ask all students to use twelve-point for the body of the text, and ten-point for footnotes.

Page Numbers: Of Turabian's various options, we ask all students to number the body of the paper in plain Arabic numerals, located at bottom centre, in the footer.

Title Page: We ask all students to emulate the title-page style found in Appendix A of the NBC Student Handbook.

NOTE: An NBC Sample Paper that exemplifies and explains these requirements is included within each NEO course under “Resources.”

NOTE: Unless otherwise noted in the syllabus, no handwritten assignments will be accepted.

APPENDICES

APPENDIX A: GLOSSARY OF NBC WORDS

- **7-24 Groups** - are one aspect of discipleship at Nipawin Bible College. Men's groups and women's groups of 3-4 students meet with one staff member/staff wife leader. 7-24 groups occur on Wednesday's starting in October.
- **Alumnus** - a male graduate, former student or former/current staff of NBC.
- **Alumna** - a female graduate, former student or former/current staff/wife of NBC.
- **Alumnae** - a group of alumna.
- **Alumni** - a group of alumnus, or a group of alumnus and alumna.
- **Snider Hall** - the name for the women's dorm.
- **Baxter Hall** - the name for the men's dorm.
- **Campus Days** - an opportunity for potential students to come and experience life at Nipawin Bible College for Sunday-Monday.
- **Cantata** - our Christmas production involving music and drama.
- **The Daily** - the daily campus news/announcements posted in the Ed Center on the bulletin boards across from the chapel. It is always wise to check The Daily every day.
- **Ed Center** - the Art Linsey Education Center, is where the main office, library, class rooms and chapel are located.
- **Facedown** - our travelling student band. You'll hear them in chapel, and often at our events like three60five.
- **FMP** - Freshmen Mission Practicum / **OMP** Outreach Mission Practicum - a week long missions "field" trip.
- **HomeGroups** - every other Thursday, during the chapel block, groups of students go to assigned staff homes (on rotation) to visit, and spend time with the staff, outside the office.
- **Living Proof** - our travelling drama team.
- **MLT** - Mission Leadership Team. The Mission Leadership Team includes the President (Chairman), and a minimum of two other staff members by appointment.
- **Obah Night** - a supper and evening where staff and students come dressed up for a certain theme planned by Student Council.
- **RA** - Resident Assistant (see page 7-8 for their role and responsibilities)
- **The Rivers** - Nipawin Bible College's quarterly newsletter.
- **StuCo** - Student Council (See page 17).
- **three60five** - Nipawin Bible College's staff/student run youth retreat for grades 9-12. This event happens toward the beginning/middle of March.
- **three60fiveJUNIOR** - Nipawin Bible College's staff/student run junior youth retreat for grades 7-9. This event happens at the end of September/beginning of October.

APPENDIX B: SAMPLE TITLE PAGE FORMAT

Right from the start, make sure your margins are all at 1 inch, and set your spacing to single for the title page.

The title should be 2 inches from the top of the paper. In single spacing, press Enter 5 times. Notice the **bold ALL-CAPS** as well. If your title is wider than 4½ inches, put the title on two lines, forming an inverted pyramid.

ABUNDANS CAUTELA NON NOCET

Type of assignment

A research paper

Press Enter 7 times

Instructor's name

Presented to

Mr. Andrew Stanley

Make sure you have a space between each of these lines.

Nipawin Bible College

Press Enter 7 times

In Partial Fulfillment

of the Requirements for the Course

Course # and name

AA3333 — The History of Academics

Press Enter 7 times

Your name

by

John Smith

Make sure you have a space between each of these lines.

This is the date due as specified by the syllabus, **not the day you handed it in!**

September 21, 2023

Date Submitted: September 23, 2023

Include this ONLY if your assignment is handed in late.

APPENDIX C: STANDARD ABBREVIATIONS FOR NAMES OF BOOKS OF THE BIBLE

Ge	Genesis	Hag	Haggai
Ex	Exodus	Zec	Zechariah
Lev	Leviticus	Mal	Malachi
Nu	Numbers	Mt	Matthew
Dt	Deuteronomy	Mk	Mark
Jos	Joshua	Lk	Luke
Jdg	Judges	Jn	John
Ru	Ruth	Ac	Acts
1Sa	1 Samuel	Ro	Romans
2Sa	2 Samuel	1Co	1 Corinthians
1Ki	1 Kings	2Co	2 Corinthians
2Ki	2 Kings	Gal	Galatians
1Ch	1 Chronicles	Eph	Ephesians
2Ch	2 Chronicles	Php	Philippians
Ezr	Ezra	Col	Colossians
Ne	Nehemiah	1Th	1 Thessalonians
Est	Esther	2Th	2 Thessalonians
Job	Job	1Ti	1 Timothy
Ps	Psalms	2Ti	2 Timothy
Pr	Proverbs	Tit	Titus
Ecc	Ecclesiastes	Phm	Philemon
SS	Song of Solomon	Heb	Hebrews
Isa	Isaiah	Jas	James
Jer	Jeremiah	1Pe	1 Peter
La	Lamentations	2Pe	2 Peter
Eze	Ezekiel	1Jn	1 John
Da	Daniel	2Jn	2 John
Hos	Hosea	3Jn	3 John
Joel	Joel	Jude	Jude
Am	Amos	Rev	Revelation
Ob	Obadiah		
Jnh	Jonah		
Mic	Micah		
Na	Nahum		
Hab	Habakkuk		
Zep	Zephaniah		

APPENDIX D: DRESS CODE FOR WOMEN

This is a quick reference guide. If you have any questions or concerns about any of your clothing, please check with the dean of women or the dean of student life.

Casual Wear

Casual dress applies to class and all chapel activities. Chapel activities include regular chapel days and Renew Days.

Athletic wear, such as sweat pants and sports jersey is not considered class dress.

Items with excessive rips (ex. pants with rips high up the leg), worn pieces, or inappropriate messages are not acceptable. No tank tops are permitted for either ladies or men. For health regulations, shoes must be worn in public buildings (non-dorms) at all times.

Things to Note:

- No tank tops or cut-off sleeves.
- No bra straps showing.
- No scooped/low necked shirts.
- Shirts must not be skin-tight.
- No midriff showing (at any time).
- No cleavage showing (even when you bend over).
- Jeans are acceptable casual dress.
- No sweats, leggings, yoga pants for casual dress.
- Legging, yoga pants, and pyjamas only to be worn in dorm.
- Any rips above the knees must have fabric underneath.
- Tasteful rips below the knee are acceptable.



Semi-Formal & Formal Wear

Semi-formal — Formal or casual pants, excluding denim jeans, and a casual shirt/top, excluding t-shirts or athletic shirts. The intent is to avoid being too informal, yet not requiring formal dress. Running shoes are not considered semi-formal.

Formal — Skirt and shirt/top (not t-shirts or athletic shirts), or dresses.

Things to Note:

- Sleeves must cover the shoulder.
- No scooped or low-necked shirts.
- Skin-tight is not acceptable.
- Must be below the knees when standing, and to the knee when sitting.
- Cardigans can be worn if sleeves or back are not appropriate.
- All guidelines for the front apply to the back.
- Backs of dress/shirt should not be open (no part of the bra should be shown).
- Dresses that go slightly above the knee must be worn with leggings underneath.



Athletic Wear

Athletic wear such as loose fitting sweat pants, sports jerseys, and basketball shorts are permitted out of class/chapel times. Pyjama pants and similar attire (yoga pants, tights, leggings) and work out apparel, are to be worn only in residence or in the fitness centre while exercising.

Things to Note:

- No tank tops or cut-off sleeves.
- No bra straps showing.
- No scooped/low-necked shirt (no cleavage showing).
- Basketball shorts or sweats are acceptable.
- Leggings are only acceptable in the workout room - NOT to play sports in.
- No crop-tops or midriff showing.



Note: The purpose of the NBC dress code is not to set a legalistic standard of expectations that we think define modesty. We recognize that modesty, first and foremost, is an issue of the heart, that will simply be reflected in the choices we make with our apparel, out of love for Christ and others. A resource in this regard: <https://www.desiringgod.org/articles/does-god-care-what-i-wear>.

NBC's guidelines for appropriate dress are in place to support the principles of modesty on campus. The expectations are there so as to help students and RA's avoid the frequent distraction that the testing of modesty limits can be, in order to focus on training passionate followers of Jesus Christ with a heart to serve.

We desire NBC to be a place where a student's heart grows in the grace and knowledge of the Lord so that they leave NBC, not with a set of rules, but with a heart that desires to honour Him in all things.

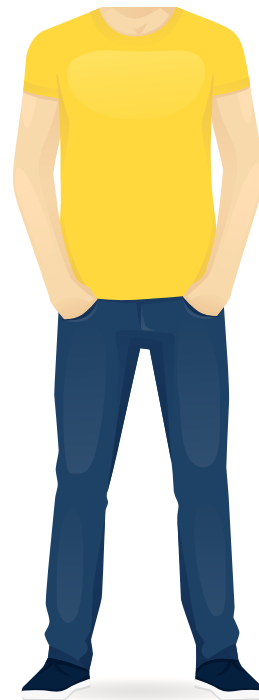
APPENDIX E: DRESS CODE FOR MEN

This is a quick reference guide. If you have any questions or concerns about any of your clothing, please check with the dean of men or the dean of student life.

Casual Wear

For class and all chapel activities, casual dress applies. Athletic wear, such as sweat pants and sports jersey is not considered class dress. Chapel activities include regular chapel days and Renew Days.

Casual “everyday” Dress — Pants or jeans and a shirt, t-shirt, or sweater. Items with excessive rips (ex. pants with rips high up the leg), worn pieces, or inappropriate messages are not acceptable. No tank tops are permitted for either ladies or men. For health regulations, shoes must be worn in public buildings (non-dorms) at all times.



Semi-Formal & Formal Wear

Semi-formal Dress — Formal or casual pants, excluding denim jeans, and a casual shirt/top, excluding t-shirts or athletic shirts. The intent is to avoid being too informal, yet not requiring formal dress. Running shoes are not considered semi-formal.



Formal Dress — For men, dressier pants, shirt and tie or equivalent (i.e. polo shirt). The intent is that it be dressy in nature versus informal.



Athletic Wear

Athletic wear such as loose fitting sweat pants, sports jerseys, and basketball shorts are permitted out of class/chapel times. Pyjama pants and similar attire (yoga pants, tights, leggings) and work out apparel, are to be worn only in residence or in the fitness centre while exercising.





Nipawin Bible College
Student Life Department



Student's Name: _____

Name of Guest: _____

Date Arriving: _____ This coupon covers which night of stay: 1 2 (please circle)

Roommate's Signature: _____

Dean's Signature: _____

Cook's Signature: _____

(After form is filled out please give to the receptionist)

For each night stay a coupon needs to be filled out. Mark an X on boxes used.

One night free
in dorm

One free breakfast

One free lunch

One free supper



Nipawin Bible College
Student Life Department



Student's Name: _____

Name of Guest: _____

Date Arriving: _____ This coupon covers which night of stay: 1 2 (please circle)

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Nipawin Bible College
Student Life Department



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in dorm

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