



NIPAWIN BIBLE COLLEGE

STUDENT HANDBOOK

2026-2027

NIPAWIN.ORG

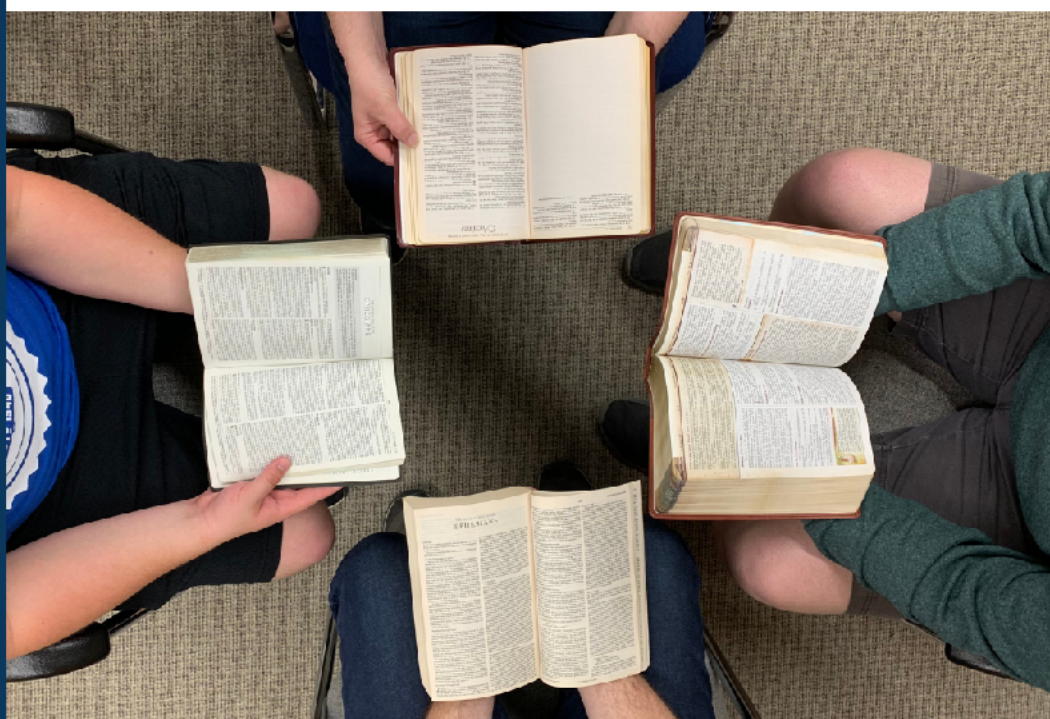


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CALENDAR OF EVENTS

FIRST SEMESTER (FALL 2026)

Arrival of Student Leadership	August 31
Arrival of Returning Students (between 2:30-5:30).....	September 2
Arrival of First-Year Students (between 3:30-5:30)	September 3
Student Registration and Orientation	September 4 - 5
Classes Begin	September 7
DOXA ^{JR} Retreat	October 4
Campus Days	October 25 - 26
Reading Break	November 9 - 13
Alumni Weekend	November 20 - 22
Christmas Banquet	December 4
Cantata	December 11 - 12
Final Exams	December 15 - 16
Semester Ends	December 16

SECOND SEMESTER (WINTER 2027)

Semester Begins	January 6
FMP/OMP	January 7 - 15
Missions Conference	January 29 - 30
Reading Break	February 15 - 19
Campus Days	February 28 - March 1
DOXA Retreat.....	March 12 - 14
Final Exams	April 13 - 15
Grad Retreat (third and fourth-years)	April 15 - 16
Graduation Banquet	April 17
Graduation.....	April 18

STAFF DIRECTORY

Mr. Zane Abrahamson	Maintenance Manager
Mr. Jordan Bergen	Academic Dean/Faculty/Practicum Director/Deacon's Track Director
Mr. Josh Bondoc	Admissions Counsellor
Ms. Natalie Driedger	Dean of Women
Mr. Jason Elford	President
Mr. Steven Friesen	Director of Operations/Facilities Manager
Mrs. Anne Giesbrecht	Registrar/Bookstore Administrator
Mrs. Becky Gruchy	Food Services Manager
Dr. Chad Hardy	Faculty
Mr. Doug Harkness	Campus Chaplain/Faculty
Mr. Josh Lees	Dean of Men
Mrs. Louise Leonard	Academic Coach
Mr. Bradly Lytle	Dean of Student Life/Faculty/Internship Director
Mr. Jay Postnikoff	Faculty
Mr. Michael Rowland	Finance & IT Manager
Ms. Myra Schmidt	Music Director/Executive Assistant
Mr. Brendan Willson	Admissions Counsellor

FROM THE DEAN OF STUDENT LIFE —————



Welcome to NBC!

We are glad you are joining us on this journey toward becoming passionate followers of Jesus Christ with a heart to serve. We commend you for taking this time in your life to be trained in handling God's Word for life and ministry, growing in your relationship with and love for Him. Time at NBC is a discipleship journey of building the foundation of your house on the rock (Matt. 7:24).

You are here for a specific time and the specific purpose of nurturing your love for God and a life of faithfully following Jesus. With this purpose in mind, the following expectations have been developed to cultivate a community toward this end.

2 Peter 3:18 communicates our desire for your time here. It says, *"But grow in the grace and knowledge of our Lord and Savior Jesus Christ. To him be the glory both now and to the day of eternity. Amen"* (English Standard Version). You are entering a community of students and staff who are committed to walking with you towards this goal of growth in the grace and knowledge of our Lord Jesus Christ. We believe that this growth in Jesus will flow into every area of life, shaping how you approach ministry, relationships, work, and so much more.

We are excited you are here with us this year! Be ready; be willing to be shaped by the Spirit of God, the Word of God, and the people of God, for the glory of God. Watch and see how God truly is able to do above and beyond all that we ask or think according to His power (Eph. 3:20).

Your dean of student life,
Bradly Lytle

COMMUNITY LIFE

The transition from living at home, in your own room, to living in a dorm setting with a roommate and multiple hall-mates is not always an easy one. It requires a change in thinking: you must not only consider what you want to do, but what is best for the other members of your campus community.

It is in the dorm setting that relationships flourish or falter. Campus life places all the residents in an unusual setting of having to function in very close quarters, and this is especially so in the dorms. Life in close quarters can create stresses and tensions in a relationship. Building, nurturing, and restoring relationships is hard work, but it is hard work that brings long-term benefits.



For these reasons, students are reminded that our campus goal is to help each of you develop character traits that reveal the Spirit of God at work in our lives. Among those traits are: mutual respect, mutual accountability, mutual submission, and mutual care. Our goal is to create an atmosphere that is conducive to the growth of each individual so that each student can pursue Christian maturity with zeal.

Even though Christian liberty is something we all enjoy, each student is expected to conduct themselves with thoughtfulness and concern for the rights and needs of fellow students and to show respect for those in leadership. We realize that these guidelines will not always please everyone. They are general, with the interest of the larger student body at heart. We all must accept that the observance of these guidelines is for the benefit of many, not just one individual.

"Let each of you look not only to his own interests, but also to the interests of others" (Phil. 2:4).

We ask each student to work hard at appreciating the spirit and intent of these guidelines. It takes this commitment from every one of us to build a healthy and vibrant Christian community.

DORM LIFE - "AM I MY BROTHER'S KEEPER?"

Residence Leadership

First and foremost, each student is responsible for, and responsible to, their fellow community members. Each individual is encouraged to lovingly approach their fellow student/students if they see that the spirit intent of the guidelines of the community are being abused. If by a loving and honest conversation a satisfactory resolution is not found, the student is advised to speak to the Student Life staff.

Student Life staff (dean of student life, dean of men, dean of women, residence assistants) give



oversight to the dorms. Their combined objective is to better meet the individual needs of each student and assist in providing an atmosphere conducive to personal study and interpersonal growth.

Deans tend to look for patterned behaviour, both positive and negative, and will speak to these. Your deans are open to suggestions, concerns and new ideas. It is also at the discretion of Student Life, including residence assistants and head RAs, how

guidelines are interpreted and applied. The general rule is, "When in doubt, ask."

RAs are chosen because of their heart and vision for campus life and their interpersonal skills and spiritual gifts. They are also learning and discerning their giftedness. Their purpose is to serve their fellow students and to ensure that Christian community is developed and maintained. Deans and RA responsibilities include informal mentoring, guiding, advocacy, and maintaining a safe, comfortable, and secure residence. Your support and partnership in catching their vision for your new home helps make these goals a reality.

It is our desire that NBC would be an environment of security and order, where each person can live in dignity and realize their greatest potential. Each student is expected to recognize and respect the responsibilities undertaken by the deans, RAs, as well as the Student Council leadership and to cooperate with them in all respects. Each individual in the community is responsible first and foremost to, and for, each other. For this reason, consider conscientiously each other's requests, comments, encouragements and rebukes.

Personal Care

You must demonstrate that you are able to look after your own safety and well-being, including your physical, mental, spiritual, and emotional health. If you cannot deal with life challenges appropriately, get along with others successfully, ensure you will not cause harm to yourself or others, or make consistent academic progress, you will be expected to seek out and/or accept further assistance. If the college is not able to provide the level of support you require to function well in this community, you may be asked to leave for your own health and for the health of the college as a whole.

(From the Millar Student Handbook 2022-23. Used with permission.)

Deans' Contact Info

Deans can be reached at their offices from Monday to Friday. The times they are in office may vary depending on meetings and other commitments. They can also be reached by phone or text on weekends as well as weekdays. Below are the deans' cell phone numbers. Unless it is an emergency, please do not call or text after 11:00 pm.

- Dean of Student Life – Brad Lytle 1-306-812-9910
- Dean of Women – Natalie Driedger
1-204-872-4787
- Dean of Men – Josh Lees 1-306-231-5441



Residence Life

Healthy Conversation



A part of being responsible to and for each other is how we respect each other with our words. In doing so, we must keep Ephesians 4:29 as our goal, which states, *“Let no corrupting talk come out of your mouths, but only such as is good for building up, as fits the occasion, that it may give grace to those who hear.”*

We ask that students would show care in how they banter and converse, keeping in mind the different backgrounds and struggles we each have.

Noise Levels

Sleep is a fundamental human need, as necessary as air, food and water! Because sleep is so important, we need to ensure that the dorm is quiet at a reasonable hour so that all are able to get a good night’s sleep. Your dorm mates’ right to sleep and need to study ALWAYS supersedes your privilege to be noisy or disruptive.

As we are living together in everyday life, we ask that students would respect each other through being considerate of their noise levels throughout the day.

Again, remember Philippians 2:4, *“Let each of you look not only to his own interests, but also to the interests of others.”*

Quiet Times

Each student will retire for sleep at different times throughout the evening. It is for this reason that quiet time will be enforced and maintained by all dorm residents. Quiet time consists of absolutely no noise being carried into the halls or in the dorm lounges. During quiet times students are to whisper while in the halls and dorm lounge.

Saturdays – Thursday: 10:00 p.m. to 7:00 a.m.

Friday: 12:00 p.m. to 7:00 a.m.

Curfew

The following curfew is expected:

Saturday - Thursday: 10:30 p.m.

Friday: 12:30 a.m.



If you are unavoidably detained, contact your dean or head RA as early as possible.

NOTE: Unless a guest is registered to stay in the dorm overnight they must leave the dorm by curfew.

Individual Rooms



Make the room cozy and "homey," but do not damage it. For hanging pictures, posters, etc., please purchase "Fun-tak" for use on walls only, not ceilings. Do not use tape, nails, or command strips. No altering or painting of the rooms is permitted without prior consent from the deans. Posters and wall hangings must be in good taste and reflect the shared values of the NBC community (e.g., most movie posters do not accomplish this). If in doubt, check with your deans.

To ensure proper sanitation and to prevent undue damage to rooms, students are expected to keep rooms clean and neat. Deans are allowed to check rooms informally for cleanliness and require cleaning within a designated time frame.

Damage/Repairs

A \$200 damage deposit will be required from each dorm resident. The deposit will then be refunded after the school year ends and after sufficient time for NBC to check the room. If the student loses the deposit over the course of the year by damaging any part of campus, they must "renew" their deposit (like insurance).

In order to keep residences in the best possible condition, it is important that each student report damages and/or potential hazards to your deans. Damage to school property will be charged to the students involved. This may include one individual or the whole group. In the case of dorm damage for which no one is willing to take responsibility, all the dorm residents may be held jointly responsible.

Charges will be based on the following rate: a \$50 flat rate plus any other costs.

Electrical Appliances

Safety regulations do not allow for hotplates, toaster ovens, or any other appliances with a heating coil to be used in the dorms. Coffee makers, curling irons, blow dryers and electric blankets are permitted. Please use the designated areas for ironing clothes.

Meals

All meals are to be eaten in the Dining Hall. In an effort to make the NBC community as family-oriented as possible, it is important that we eat together as a family. For this reason, we expect that students will arrive on time for all meals they attend.

Food from the Dining Hall is only available during scheduled meal times. No food is to be taken from the Dining Hall for others who were not present at the meal, other than in the case of illness. In that case, the deans/RAs may give permission to have meals taken to the dorm.

If you are planning to miss a meal, inform the Food Services Department by using the sign-out system provided for you in the Dining Hall.

A special dietary menu is available to those who require it for medical reasons. Students with a specialized dietary restriction can expect to pay a fee of \$200/semester. Students with multiple dietary restrictions can expect to pay a fee of \$350/semester. These fees will be applied after conversation with the food services manager and the finance manager.



Visiting Guests

We are more than happy to accommodate your campus guests. However, before having a guest in your dorm, out of consideration for your fellow dorm residents, you must get approval in advance from your dean of men/women, notify your roommate, and follow the registration protocol (by using a guest coupon or paying for your guest at the front desk after approval from your dean).

Each guest will be able to eat and stay free in your room for two nights consecutively, and you have four free nights for guests each year. Each student will be given four guest coupons for dorm room and Dining Hall use.

- A single coupon gives an individual one free night's stay and meals for the day.
- After the coupons are used, they will need to pay for room rentals and meals. Prices can be found at the front desk.
- If you would like to request that a guest stay on campus for more than two consecutive nights, please see the dean of student life.

A form titled "Nipawin Bible College Student Life Department" with a logo on the left and a circular seal on the right. The form includes fields for "Student's Name:", "Name of Guest:", "Date Arriving:", "Roommate's Signature:", "Dean's Signature:", and "Cook's Signature:". Below these fields is a line for "This coupon covers which night of stay: 1 2 (please circle)". At the bottom, there is a section titled "For each night stay a coupon needs to be filled out. Mark an X on boxes used." with four boxes: "One night free in dorm", "One free breakfast", "One free lunch", and "One free supper".

The procedure for using guest coupons:

- Take slip (*found in the back of this handbook*) and get it signed by your roommate.
- Take slip to get signed by your respective dean of men/women.
- Take slip to the kitchen to get signed by the cook.
- Hand in your slip to the receptionist at least one day in advance during office hours.

NOTE: A free night stay applies to dorm rooms only. For guest suites, talk to the front desk about fees.

Other Residence Guidelines

The expectation is that dorm students will be registered in a program and attending as full-time students (occasional exceptions may be made on a case-by-case basis).

The residences of the opposite sex are strictly out of bounds. At no time should students be loitering around or talking through the windows or around the doors of these residences. Such conduct is inappropriate and infringes on the privacy of other people in that dorm.

Weapons, explosives, or fireworks are not permitted in the residences. Firearms must be reported to the dean of student life to ensure that they are properly stored in a safe location out of dorm.

Due to fire code restrictions, any flammable material (e.g., gasoline, oil) and incendiary devices (e.g., matches, lighters, and candles) are not permitted in the dorms.

Residence hallways must be kept clear of sports equipment, mattresses, chairs, boxes, shoes, etc.

ENTERING AND LEAVING CAMPUS - "RESPONSIBILITY CHECK?"

General Procedure

If you are leaving campus please let either a fellow student or dorm leadership know where you are going. This is important in case an emergency arises in which we need to contact you immediately, or there is a problem and we need to account for all residents.

Overnight/Weekend Leaves



If you are planning to leave NBC overnight or for the weekend, be sure to fill out an extended leave form on the current student page of the NBC website: <https://nipawin.org/extended-leave-form/>. This form must be submitted one day prior to your departure. Understand that you run the risk of not being given approval if your form is not submitted on time.

A weekend begins Friday after the last class or campus responsibility (whichever comes last) and ends Sunday at 10:30 p.m.

NOTE: Please contact staff during business hours of 8:00 a.m. - 5:00 p.m.

Closed Weekends

Extended leaves will not be granted during weekends of special events such as exams, conferences, DOXA/DOXA^{JR}, seminars, grad, or other special campus events (*for more details about graduation weekend, please refer to "Grad Weekend Policy"*). *NOTE: Disregarding this is grounds for personal probation.*

Procedure Regarding Death in the Family

If you experience the death of a family member or close friend, please talk to either the president or the dean of student life to discuss protocol regarding a leave of absence for the funeral.

Holidays and Reading Weeks



The college will be closed during Christmas and each semester break. All students are expected to make arrangements to be away from the campus during these times. Room and board fees do not cover the times of academic recess during the school year (reading weeks, and Christmas break). Under exceptional circumstances, considerations can be made but must be approved by the dean of student life at least a week in advance.

Students may stay during long weekends (like Easter) and can be assured of meals, however, the Dining Hall may be closed on the weekend.

Early Arrivals and Departures

If a student is wishing to arrive earlier than the scheduled starting date of a semester, they need to contact and receive permission from the dean of student life.

MEDIA AND ENTERTAINMENT - "CLOSER TO CHRIST OR CLOSER TO THE WORLD?"

While at NBC, we want to maximize opportunities for the Holy Spirit to influence our lives and mold our hearts.

Remember that whatever is received into the mind affects an individual's Christian character. Philippians 4:8 is our goal when approaching music/media which states *"Whatever is true, whatever is honourable, whatever is just, whatever is pure, whatever is lovely, whatever is commendable, if there is any excellence, if there is anything worthy of praise, think about these things."*

Due to the addictive nature of phone, entertainment, and social media we are committed to helping students, with the expectation that they are taking steps toward growth in this area.



Music

All music played while at NBC should honour God and in no way promote themes that are morally and biblically wrong.

Please evaluate the content and volume of your music so that it does not distract or disturb those around you.

Video Games, Movies, and Sports

Our desire is that students will grow in media self-discipline and content discernment in their time at NBC for the sake of the gospel. *Consider why you are here and how to discipline your time for the sake of spiritual growth.*

Please keep the following items in mind as you consider your media consumption at NBC:

- Dorms are not intended for movies/TV shows, video game consoles, and sports broadcasts.
- Movies/TV shows, video game consoles, and sports broadcasts* are permitted in the Student Lounge only on Friday, Saturday, and Sunday in coordination with Student Council or RAs (alternate campus building locations may be considered). The intent of this policy is to set some campus parameters where media consumption is accountable, disciplined, and inclusive.
 - All movies/TV shows need to be cleared by the deans. All content needs to be considered appropriate for the community.
 - During weekend events (Missions Conference, DOXA, Alumni Weekend, opening weekend, etc.) entertainment will not be permitted.
 - StuCo/RAs have first priority in the use of the TV for their planned events.
 - All video games that are rated higher than E10 must be passed by the dean of student life. No Dark Fantasy-based media, video games, or board games are to be played in the community of NBC.

**NOTE: Half-time shows are not permitted and inappropriate commercials should be shut off.*
- Non-dorm students, please refer to the Non-Dorm Expectations section of the Handbook.
- Excessive phone use (social media, YouTube, etc.), or video game use (portable consoles, computer games, games on phones, etc.) on campus will be addressed.
- Off campus, students are still expected to exercise discernment and wisdom with media content and time management. At the end of the day, we are accountable to the LORD for these things.



When the Student Lounge is used for games, movies, sports, etc., it is expected that you leave the lounge better than when you found it.

Cell Phones

Cell phones are a great tool, but must be used with discretion and consideration for surroundings and time. Students are asked to make sure their phones are not used, and are on

silent for class times, chapels, in the Dining Hall, or while in meetings. Staff/faculty may send a student to put their phone in their mailbox (or another safe place) if their phones are in use or disruptive in any of these settings.



Please note that deliberate use of your phone in class will result in being marked as absent, and may result in the loss of personal computer use during class, at your instructor's discretion. If your phone causes an accidental disturbance in class (e.g., you failed to put it on silent), you will be marked late for class.

Summary

Hebrews 12:1-2 calls us to throw off all things that hinder us from knowing Jesus better and walking as light in this dark world.

A good question to ask yourself is, *"If I do this more and more, or practice it more and more, will I be closer to Jesus or closer to the world?"*

Deans will discuss issues such as morality, time, sleep, social behaviour, and grades when it becomes apparent that media is the cause of negative patterned behaviour in these areas. The deans have the responsibility to make the final call on media use.

MODESTY AND APPEARANCE FOR THE NBC COMMUNITY

We recognize that standards of modesty are often shaped by culture and context. As we live in the community of Nipawin Bible College, our pursuit of modesty as believers needs to be guided by God's Word, our love for God, and our love for others—to consider them more significant than ourselves (Phil. 2:3).



The College is guided by the following biblical principles:

- **Modesty Begins with the Heart** - Modesty flows from inward character as students seek to honour Christ in both attitude and appearance (1 Sam. 16:7; 1 Pet. 3:3-4).
- **Modesty Is Not About Legalism** - Modesty should be motivated by God's grace, guided by wisdom and love rather than rigid rules or shame (Rom. 6:14; Gal. 5:1).
- **Modesty Directs Attention to Christ** - Our appearance should reflect Christ rather than draw undue attention to self (Matt. 5:16; Col. 3:17).
- **Modesty Expresses Love for Others** - Students are called to consider how their choices affect others, seeking to build up rather than distract (Rom. 14:13; Phil. 2:3-4).
- **Modesty Requires Wisdom and Discernment** - Because modesty is lived out within

culture and community contexts, it requires humility, self-control, and teachability (Titus 2:11–12; Jas. 1:5).

In order to apply these principles, the College implements the following guidelines:

While modesty cannot be reduced to a list of rules, we recognize that shared guidelines can help foster an environment that is honouring to others and minimizes unnecessary distraction. These guidelines are not intended to define modesty in themselves, but to support a community culture that seeks to bless others. The following guidelines are intended to help us cultivate that kind of community:

- Personal grooming and appearance should be clean, orderly, and moderate.
- Hats, toques, hoods, and earbuds should be removed in church services, class, chapel, and Dining Hall.
- Pyjamas should only be worn within the residence areas.
- Shoes are required in all public campus buildings outside residence areas for health and safety reasons.
- Clothing should be modest in fit, avoiding shirts/pants that are excessively tight. The only exception would be athletic wear used in the fitness centre (i.e. compression shirts, leggings, etc.).
- Items with excessive rips, worn pieces, or inappropriate messages are not acceptable.
- Clothing should provide appropriate coverage, including keeping undergarments and midriffs covered.
- Tank tops should be relaxed-fitting, with adequate coverage through the neckline and arm openings (i.e. a higher neckline and underarm, simply in keeping with the point above).
- Shorts should be loose-fitting and no shorter than mid-thigh.
- Skirts and dresses should be modest in length and fit, and knee-length when standing and seated.
- Strapless tops or dresses should be paired with an additional covering layer such as a cardigan, blazer, or similar garment.
- Clothing that is overly revealing through the chest or torso is not appropriate in community settings.

Casual Wear — Context applies to: Class, Chapel, Refocus Days

Casual wear should reflect a readiness to learn and participate, maintaining a neat and appropriate appearance for class-time and attending chapel.

Not Considered Casual Wear: Athletic wear (i.e., sweat pants, sports jersey), Tank tops.

Formal Wear — Context applies to: Christmas Banquet, Cantata, Grad Banquet, Commencement Ceremony

The intent is that it be dressy in nature and avoid being informal. These are celebratory events, and we want to dress in a way that honours that. Formal wear prioritizes a polished, put-together appearance similar to that of a graduation ceremony or a wedding.

Examples for Women

- Skirt/dress pants with a dressy top
- Dresses

Examples for Men

- Formal pants
- Shirt & tie or equivalent
- Suit

Not Considered Formal Wear: jeans, shorts, cargo pants, t-shirts, athletic shirts or running shoes/informal shoes.

Your deans are glad to discuss further questions on areas of modesty, appearance and grooming. Yet, discretion is given to instructors, staff, and RAs to uphold campus standards for personal dress and appearance in varying situations.

RELATIONSHIPS

Bible college presents unique opportunities for lifelong friendships, and it can also be a great place to meet a life partner. These relationships, properly balanced with attention to personal spiritual development and ministry training, make Bible college a unique and blessed experience.

Couples - *"Know the person, not the body."*

Healthy dating relationships require the foundation of a strong love for God, a deep respect for each other, an understanding of personal desires, and an uncompromising commitment to integrity, both as individuals and as a couple. True love respects and protects; it looks out for the good of the other, not the selfish desires of the individual.

Campus relationships are affected by the close quarters of NBC. Because of our close proximity to one another and involvement in mutual activities, it is possible to become very ingrown as a couple. Spending every waking moment together is not healthy for any couple, nor does it reflect life outside our setting. A healthy dating relationship allows each person room to develop other relationships.

We are committed to help couples navigate the progression of their relationship wisely. We believe the following guidelines encourage a healthy balance between time on your own, time together as a couple, and time in the NBC community.

- Let a dating relationship grow naturally out of a great friendship.
- **First-year students are not permitted to date until after the first semester to ensure a healthy foundation.**



- Couples should expect to meet with a dean prior to and during their relationship to invite dialogue about the relationship and ways in which there can be clear communication about expectations from both the couple and the Student Life Department.
- Set high physical standards of respect and godliness, keeping 1 Timothy 5:1-2 in mind which states *“Do not rebuke an older man, but encourage him as you would a father, younger men as brothers, older women as mothers, younger women as sisters, in all purity.”*
- We encourage couples to invite accountability from mentors, deans, pastors, etc., as a means of seeking integrity in their relationship.
- Couples are expected to conduct themselves with integrity, respect for themselves and others, exercising good judgment regarding their reputation and Christian testimony, making use of mixed group outings and friendship with others.

Physical Affection - *Friendships with the same gender, opposite gender, or staff*

We ask students to be aware and careful of how they show physical affection towards one another. God has designed touch to be a powerful sense that affects how we think and relate with others. It is a gift that we need to be wise and careful with in the context of all our relationships, therefore, please consider that when touch is intended harmlessly, it might affect the other person in an unintended way. Additionally, consider that those around you may perceive it in a way you did not desire.

NOTE: NBC has established a Sexual Harassment Policy for the protection and security of students and staff. A copy of this policy can be obtained from the dean of student life.

Engagement and Marriage

Students planning to become engaged during the school year are strongly encouraged to gain parental consent. Should students desire to marry during the academic year, they will only be allowed to complete their year of studies by special permission from the president.

STUDENT COUNCIL - “YOU’RE UP, JUMP IN!”

There are many opportunities for students to become involved in campus activities. The Student Council (StuCo) of NBC has the responsibility of helping foster a healthy spiritual and social atmosphere on campus.

StuCo is composed of a staff advisor, StuCo executive (chairman, spiritual coordinator, activities coordinator) and class representatives. StuCo is responsible to supervise and facilitate student body activities, and to give leadership to the student body regarding student community and activities.

Students contribute to the cost of student activities and dorm/lounge



furniture, equipment, upgrades and student services in a variety of ways:

- Student Activity Fee: This fee is paid at the beginning of each semester.
- Canteen: StuCo seeks to have low canteen costs. Through the marginal profit made on the sale of this merchandise, and through recycling revenue, funds are made available for special outings and student activities.
- On occasion, StuCo will plan a fund-raiser, usually for a specific project.

Elections for the Student Council representatives are held at the end of the school year.



All students are expected to support the activities planned by their StuCo.

Minutes of all StuCo meetings are posted on the bulletin board downstairs in the Ed. Centre. Students are welcome to attend all meetings. A copy of the Student Council Constitution is available from the dean of student life.

CHAPEL AND CHURCH ATTENDANCE - "ENGAGE YOUR GIFTS"

Chapel

All full-time students are required to attend each chapel, unless permission has been granted in consultation with the dean of student life. This includes home groups* and 7-24* discipleship times (*see appendix A for definitions). *NOTE: Disregarding this requirement is grounds for personal probation.*

It is to be quiet in the chapel to offer a place for spiritual focus and preparation for worship and ministry. Chapel is designed to provide:

- Regular opportunities for the student to corporately worship God through song, prayer, and hearing from God's Word.
- Understanding and appreciation of the worldwide Body of Christ.
- Opportunities for students to use their gifting to minister to each other.
- Opportunities to be a supportive and unified campus body of believers.



Church

It is vital to commit to a local gathering of Christians for mutual love, instruction, encouragement, and accountability, because followers of Jesus never exist unto or for themselves (Col. 3:15-16; Heb. 10:24-25). **Therefore, students are expected to be involved at a local church.**

- Selection of a church must be made by the end of October.
- At the bare minimum, it is expected that students will attend that church throughout the school year.
- Students should aim to make church a priority by attending gatherings/events outside the Sunday morning service (e.g., adult Sunday school before the service, small groups, evening Bible studies, potlucks, etc.).
- Students may attend the church of their choice (in the Nipawin area), providing it is considered an evangelical denomination and it holds the Bible as the chief authoritative source of truth, doctrine, and practice.



If there are any questions about where to go for church please talk to the dean of student life.

NOTE: In both semesters there are two closed weekends and potentially two/three when you are at home (for semester break or a long weekend). Even though there are some weekends when you will be away attending a service on campus or at your home church, we encourage you to practice investing in your local congregation for the time you are here.

VEHICLES - "AN HONOURABLE STEWARD"

Traffic Regulations

30km/h is the maximum speed on campus. There are many small children on campus. Please DRIVE CAREFULLY. Do not drive on the fields or in the ditches for any reason.

Parking spaces and plug-ins will be assigned at opening week registration. Use the designated parking spaces. Dorm students, please do not park your vehicle on the road in front of the dorms, gym, Dining Hall, or Ed. Centre.

Use of any motorized vehicles (motorcycles, snowmobiles, ATVs) on campus requires the use of helmets by driver and riders. Failure to comply with this requirement will result in the loss of the privilege of using these vehicles on NBC property.



Students ignoring vehicle guidelines will face a monetary fine of \$10 or more/infraction/day.

Student Use of School Vehicles

Students use school vehicles for a variety of school functions. Should students want to use a vehicle for a dorm or class event or any other school purpose, they must get permission from a dean or the event staff leader. Students must have a valid driver's license, for longer than a year, without suspension or loss.

When using a school vehicle for any school purpose, students must sign the vehicle out on the sign-out sheets in the staff room. Keys should only be taken from the staff room at the time that they are leaving with the vehicle and must be brought back and signed in as soon as they return to campus and are finished with the vehicle. In the case of events scheduled in the evenings after office hours (5:00 p.m.), the keys should be signed out before the office closes but no earlier than 4:45 p.m. The keys must be returned by 8:30 a.m. the next morning.

For those students who will be driving a school vehicle on a regular basis (e.g., tour team or student ministries, student work) or for an extended trip (beyond a trip to Nipawin), they must fill out an authorization form to have SGI run a driving abstract. This form must be filled out at least a week before the trip scheduled. As provincial insurance policies differ, not all students from outside Saskatchewan may be given permission to drive a vehicle on a regular basis.



Students driving school vehicles are not permitted to pick up hitchhikers.

ATHLETICS - "ARE YOU SHINING HIS LIGHT?"

Students are encouraged to participate not only in familiar activities, but also to avail themselves of the opportunities to learn new ones.

Physical activity is a vital part of the college experience. It provides ways to stay fit physically and to stay mentally healthy. It provides friendly competition between students and staff alike. It can be a means of growth in character.



Royals wRECK



Royals wRECK is structured much like intramural sports activities. Students are able to participate in multiple sports over the year, broken down into seasons. They last between 6-8 weeks, giving students the freedom to participate in the sports that they want to play. The students and staff are divided into evenly matched teams to play flag football, outdoor soccer, floor hockey, volleyball, basketball, etc. Students appreciate the unique participation and competition in this format.

Fitness Centre

Students are encouraged to utilize the NBC Fitness Centre. If you notice or cause any damage, please report it to maintenance. If you break something, expect to have to replace it. All equipment should be returned to its rightful place after you finish your workout. You should

endeavour to leave the fitness centre more organized than when you arrived. A code for the fitness centre is made available at the beginning of the year.

Nipawin Indoor Soccer League

Nipawin Indoor Soccer League (NISL) is a member of the Saskatchewan Soccer Association and runs from October to March on Tuesday nights. It is a community league hosted at Nipawin Bible College, and there is a one-time participation fee. This league provides another opportunity for students to be involved in the community, be on a team, and get more physical activity.

COMPUTER AND LIBRARY USE - "AN HONOURABLE STEWARD"

Computer Use

Computers are an essential tool for your academic responsibilities. Each student is expected to bring a computer and a printer when they come to NBC. There are WiFi capabilities in the Ed. Centre and student lounge that students can access. It is expected that students who make use of the Internet will exercise integrity and purity (Heb. 12:1-2).



The use of a computer or electronic device in class is intended solely for academic and educational activities within the classroom setting. If a student engages in any activities unrelated to the course material during class sessions, they may be marked as late or absent from class.

Library Usage

Students are expected to be diligent and disciplined in their use of time for study and assignment completion. Quiet places to study are often hard to find on a college campus. Certain locations, like the library, dorm rooms, and classrooms, are prime study areas. To help create reliable opportunities for study, the library is always designated as a quiet study area. All conversations and group study are to be held elsewhere.

When using the library computer it is expected that students will exercise integrity and purity. In addition, the following are considered as inappropriate computer use:

- Password violations: sharing accounts, trying to access or use someone else's account.
- Changing any system, program, or preference settings.
- Accessing inappropriate material on the Internet.
- Deleting files from someone else's computer.
- Possessing, using, or transmitting unauthorized material (e.g., copyright-protected).



- Sending messages which contain offensive content (e.g., profanity, racial slurs, threats, etc.).
- Intentional introduction of a virus to a school computer.
- Demonstrating a security problem to other users.

We trust you will use computers in a responsible manner. Violation of any of the above policies will result in personal probation.

Focused Study Time



The Art Linsey Education Centre (main building) will be reserved for quiet study Monday to Thursday from after supper until curfew. This means that during this time, we will all aim for an atmosphere conducive to quiet, personal study. Please be extra sensitive to the noise levels you are making. The only exceptions are for evening classes, planned piano practices and Cantata practices (Thurs. at 7 p.m. - 9 p.m.).

The purpose of this time is twofold. One purpose is to permit students a place for study and research without minor distractions, allowing for better focus and deeper thought. The second purpose is to help make the decision to study a little easier.

NOTE: Aside from scheduled classes, room 201 is a quiet study area all week, just like the library, with the exception of academic coaching conversations held there throughout the week.

MISCELLANEOUS - "DEAD TO SELF, ALIVE TO CHRIST"

Choir

NBC sponsors a community-wide Christmas Cantata, which has become a highlight for the town and area churches during the Christmas season. All students are encouraged to participate in the NBC Cantata Choir during the fall semester. Whether singing or not, assistance with, and attendance at, the Cantata is required.



Medical

Students should make sure that all medical and hospitalization cards are up to date and in order. The school is not responsible for bills due to neglect concerning your medical coverage. Students need to inform the deans of any prescribed medications.

Kitchen

Students are not permitted in the kitchen. Access to food in the pantry, fridge, or freezer is restricted to your student work responsibilities. If you need access, get permission from the food services manager.

Pets

Students are not permitted to have pets on campus.

Laundry

Facilities are provided in the Dining Hall basement and in the dorms. These have been paid for as part of your rental fee. Please do not abuse these machines by overloading them. Students found to be abusing these machines will lose the privilege of access to these machines. In the Dining Hall, men may do their laundry on odd-numbered dates while women may do their laundry on even-numbered dates..

Shop

The shop is available for student use only in consultation with the facilities manager, and shop guidelines must be followed.

Fire/Safety Regulations

All halls, entrances, and stairs must be kept clear at all times. Students are responsible to avoid situations that have the potential of being fire hazards. Fire drills may occur at any time.

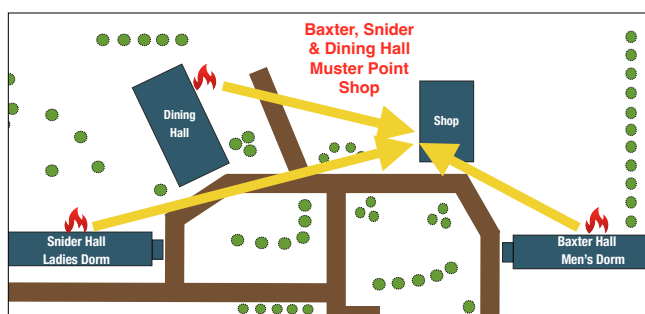
- Fire Prevention: The following items are prohibited from the dorms: candles, oil lamps, firecrackers, ammunition, and cleaning fluids such as gasoline or solvents.
- Fire Regulations: Deliberately turning on a false alarm is subject to severe discipline and is a criminal offence.
- Use of Fire Extinguishers: It is important to become familiar with the location of fire extinguishers and how to use them. Directions are stamped on the extinguishers. They are located at the end of each dorm hallway near an exit.
- Caution: Point the extinguisher only at the fire.
- Turning on a Fire Alarm: Any fire should be treated as dangerous and reported to an RA and staff member immediately.



Evacuation

Move as quickly as possible to the nearest exit, moving a distance of at least 100 feet from the

building. Upon evacuation procedure, the muster point for the men's dorm, women's dorm, and Dining Hall is the shop (see the fire exit plan posted in the dorms). For students in the Ed. Centre or gym building, proceed to the muster point directly across the road from the gym parking lot.



COMMUNITY STANDARDS

As has been noted throughout this handbook, these expectations and guidelines are given with the intent of enhancing the campus atmosphere and maximizing the spiritual goals each person brings when coming to a college such as NBC. They are in place for a reason.

If you have a problem with any of these expectations, it is your responsibility to talk with the respective dean. You are not free to take matters into your own hands, change the expectations, or disregard them. If we are to function as a healthy Christian community, we must follow the biblical guidelines of "speaking the truth in love," mutual respect, and mutual accountability.



It is expected that all students appreciate the spirit of these guidelines and the ends to which these guidelines point.

Re: Alcohol and Other Substances

Though we recognize there are different backgrounds and beliefs on alcohol possession and consumption, we ask, for the sake of the community and caring for others on campus, that students will refrain from the use of alcoholic beverages. We also expect that students will abstain from the use of tobacco, marijuana, all vape products, or non-medicinal drugs.

Re: Bars/Night Clubs/Casinos

Students enrolled at Nipawin Bible College are not to make use of bars, nightclubs, or casinos.

Re: Gambling

No gambling for money or other valuables is permitted while students are attending NBC.

Re: Dances

Having "a dance" is not permitted on campus.

Specific Sin Issues

"Now the works of the flesh are evident: sexual immorality, impurity, sensuality, idolatry, sorcery, enmity, strife, jealousy, fits of anger, rivalries, dissensions, divisions, envy, drunkenness, orgies, and

things like these. I warn you, as I warned you before, that those who do such things will not inherit the kingdom of God" (Gal. 5:19-21).

These are sobering words from Paul's letter to the Galatians. The glorious truth is that by faith in Christ's atoning death on our behalf, we are not only forgiven, but declared righteous by the Father (Rom. 5:1). This enables us, by God's Spirit, to walk in freedom from sin that once enslaved us.

We realize that people do not come to Bible college because they have their "act together." Rather, the truth of the gospel frees us from the mastery of sin to serve Christ from the heart. It frees us to have a willingness to receive feedback and teaching from others. Though these types of experiences are often unpleasant at the time, they are normal for every follower of Christ.

Our desire is to walk alongside students in their struggle with sin, with the expectation that they are willingly taking steps forward in God's grace and strength.

Specifically Regarding Sexual Immorality:

God, by His Word, gives clear direction regarding sexual morality and views sex outside of heterosexual marriage as sin. Therefore, every student must refrain and flee from premarital sex, extramarital affairs, homosexual acts, pornographic materials, and other forms of sexual immorality.

If a student is sexually involved with another person while enrolled at Nipawin Bible College, the student will be asked to leave for the current semester and the following semester.

Specifically Regarding Issues of Disunity:

If someone has a problem with another student, staff, or faculty, that person should go to God first in prayer, then go to the other person. Go to them gently. If a person has offended another or they discover they offended someone else, then after praying, they go to the other person to seek reconciliation (Matt. 5:23-24; 18:15-17; Luke 17:3-4).

Issues of disunity should be dealt with in this order:

- Party to Party
- RAs
- Respective Dean
- Dean of Student Life



Specifically Regarding Addictions and Idolatry:

The New City Catechism defines idolatry as "trusting in created things rather than the Creator for our hope and happiness, significance and security." Is there anything that we may trust or treasure more than God? Our desire is for students to worship God alone.

Addictions related to substances, pornography, and even things like food, entertainment, social

media, the approval of others, etc., indulge desires that we think will satisfy us, until those desires dominate us. When we allow ourselves to be dominated by anything, it is a form of idolatry. We are not our own. We have been bought with a price (1 Cor. 6:19-20).

Our desire is to grow in our dependence on God as we fight temptation and sin in our lives. We seek to help one another "keep in step with the Spirit" in our battle against the world, the flesh, and the devil (Gal. 5:22-25; Eph. 2:1-5), remembering that Christ has won the decisive final victory on our behalf.

PERSONAL PROBATION

In the course of the school year, an individual will be invited to a private meeting with the dean of student life, if it becomes apparent that a student is:

- failing to fulfill commitments they have made (including the guidelines in this handbook),
- becoming uncooperative with those in leadership at NBC (instructors, deans, RAs, supervisors, or other staff),
- not demonstrating respect for fellow students,
- in some other way making a negative contribution to the desired campus atmosphere.

The continuance of the problem(s) will be met with any number of sanctions. There are a variety of options available for sanctions:

- suspension from an athletic team,
- suspension from a ministry team,
- not being granted special leaves (except for family emergencies),
- removal from any campus committees on which they serve,
- not being permitted to run for or hold any student body or class office (if a student has been elected or appointed to such an office before being placed on probation, there will be another election or the appointment of a replacement),
- being restricted to dorm or room for a specific period of time,
- suspension from school for a determined length of time.

The duration of a student's sanctions will vary according to the situation and will be decided and laid out by the dean of student life. The student can expect that when situations escalate, that the dean of student life may involve other individuals including but not limited to other deans, faculty and the president. When the administration sees evidence of positive improvement and notice steps of growth in the individual, the sanctions will be lifted.

Should the situation not improve after disciplinary action has been taken, the only recourse is expulsion. If expulsion proves necessary, a letter will be written to the family of the student, as well as the home church, explaining the reason for such action. Probation will also be noted in a student's permanent record. Criminal offences that occur on campus will be automatically



reported to the local RCMP detachment.

"In addition, students dismissed from the college for deliberate dishonesty, moral failures, etc., must wait one academic year before reapplying with new references." (From the Millar Student Handbook 2022-23. Used with permission.)

NON-DORM STUDENTS/STUDENT FAMILIES



While non-dorm students/student families are part of the campus community, they also have their own private needs. The leadership of NBC would like these students to understand the principles of the guidelines above apply to them (obvious exceptions include items relating to the dorm).

Integrating all students into campus life is not an easy task. It takes a cooperative effort from both in-dorm and out of dorm students and staff. A non-dorm student representative is appointed when applicable by the dean of student life. If there are any questions in relation to student events, please check with the non-dorm student representative.

Here are a few specific guidelines for non-dorm students.

Content

We would like to extend a general reminder to be mindful and respectful of the NBC student handbook guidelines in regards to media usage/content. We recognize and respect that the homes of off-campus students are your own however, we want to be sure it is understood that when students visit our homes we are accountable for what we watch and listen to and need to be mindful of the Community Standards Form that we have signed.

Curfew

This is simply a reminder that when you have dorm students in your homes to be respectful of their curfew which is as follows: Saturday - Thursday: 10:30 p.m. / Friday: 12:30 a.m. (see "Residence Life").

Children

If you have children in your home we ask that you be respectful of NBC dorm students and their time. They are wonderful babysitters (and often they love to do it) but as with any childcare we ask that you consider fair payment (unless otherwise arranged with a student, e.g., family member, close friend, etc.). We also ask that you do not leave your children in the care of the students in the dorm, or in the student lounge (unless it is a brief time of childcare during a soccer game, etc.).

Chapel

Non-dorm students (including fourth-years) are expected to be at chapel on the days they need to be in class. They need to plan to be a part of 7-24 groups and home groups during the year as well. Talk to your dean if there is a serious scheduling issue in this regard.

Events

Non-dorm students should expect to be a part of events in different capacities. The events coordinator will be making responsibilities clear prior to each event (including prep days, meals provided on campus, etc.).

The events that non-dorm students should plan for are: opening weekend events, DOXA/DOXA^{JR} prep days and weekends, Alumni Weekend, Missions Conference, Refocus days/retreats and Graduation Week events (the events coordinator will make clear which meals will be provided for each event you are expected to attend).



NOTE: Students taking their Fourth-Year Internship during the school year should expect that their internship responsibilities may take priority over extra school events or responsibilities. It is the Fourth-Year student's responsibility to communicate with the dean of student life and the events coordinator if they are not able to attend or help due to internship responsibilities. Outside of these pre-determined internship requirements, please plan to be at NBC events as stated above.

Meals in the Dining Hall for Non-Dorm Students



Non-dorm students will be provided with 10 free meal coupons/ student/semester that they can share with their families (one coupon/ person/meal; children 4 and under are free for all Dining Hall guests). These coupons can be used for lunch, supper, or brunch. These are in addition to events when non-dorm students are already invited to the Dining Hall (e.g., Thanksgiving supper, Obah Night). Additionally, during events where non-dorm/married students are asked to help with prep (e.g., DOXA prep days), the married student who is helping out is welcome to come to the Dining Hall for meals (if their spouse is helping, they can join as well).

For an event where the married student and/or spouse is not helping with prep (e.g., Missions Conference), they are welcome to attend meals, provided they use their meal coupons and follow the protocol below:

What to do when you want to come for a meal:

- When you plan to come for a meal, **please let the receptionist know a day in advance, and bring your coupon to her.**
 - If you run out of coupons, you are welcome to pre-pay for a meal by registering with the receptionist one day in advance.
 - Any guests you would like to bring with you that do not have a coupon will also need to register and pre-pay for their meal with the receptionist, one day in advance.

If you have any questions, please talk with the dean of student life.

NOTE: Some sections were used or adapted, with permission, from the Millar College of the Bible Student Handbook.

FINANCIAL MATTERS

Budgeting Tips

If there is ever an opportunity for a student to learn the discipline of personal budgeting, it is at Bible school. With limited resources and ample opportunities to spend money, it becomes important for each student to sit down and work out a budget and then stick to it. With this in mind we offer the following practical tips:

- Write down the total money available to you for the school term.
- Subtract your fixed costs (e.g., tuition, room and board, academic fees, etc.).
- Divide the remainder by the number of months you will be at school to know the amount available each month.
- Make sure your budget includes things such as: tithing, transportation, clothing, entertainment/recreation.
- Work hard at controlling impulse spending. Trips to Dairy Queen, etc., are great, but could result in a major shortfall at the end of your school term if not kept within the monthly allotted amount.



Payment

It is expected that students will meet with the finance manager at the beginning of each semester to pay for that semester's fees (\$7950/semester, plus a \$200 damage deposit).

- In some cases, a student may need to request that room and board be paid monthly. This plan must include a proven means of funding and be approved by the MLT (Mission Leadership Team). Upon approval, the minimum requirement that dorm students must be able to pay at the beginning of the semester is \$5000 (tuition plus first month's room and

board), and the minimum requirement that non-dorm students must be able to pay is \$4200 (tuition).

Students with outstanding debt at the end of a semester will not be permitted to continue with their studies unless they provide a financial plan to the finance manager. This plan must include a *proven* means of funding (e.g., a submitted student loan application which includes a completed Program Information Form, assurance from parents, etc.). If the plan is approved by the MLT, the student will be allowed to continue their studies as they follow the approved plan. These arrangements will be communicated to the registrar.

For students on an approved payment plan: If you discover during the second semester that you will not have your expected remaining funds for second-semester fees, the final due date for student loan/grant applications, including providing the registrar with the necessary Program Information Form, is the first Friday after Reading Break.

As stated in "Graduation Policies," diplomas and certificates will be withheld until all academic requirements have been completed and all accounts are paid. Student transcripts will not be released until all fees are paid. Additionally, students owing more than \$1000 will not be permitted to participate in the Commencement Ceremony. Students owing money after graduation will be charged a \$20 administrative fee per month until the balance is paid off.

Student Work

Student work is an opportunity for our students to embrace serving like Jesus, gain work experience and minimize the costs of their education. Student work is, in reality, a type of invisible income. Rather than employing numerous maintenance staff, students fulfill many of the janitorial duties. It also provides the student with an opportunity to develop a sound work ethic. Your future employers will want to know about your work experience, perhaps even student work.



All dorm students are required to do approximately five hours of student work per week. If the allotted amount of hours is not completed or the required tasks are done in an unsatisfactory manner, the student will be given a warning and an opportunity to complete their missing work and/or hours. If failure to complete student work responsibilities continues, the student will be billed for the hours they owe during that week.

Students will be accountable to their student work supervisor and/or the student work coordinator.

Weekend and other short periods of leave interfering with student work must be covered by a substitute, and the student will be required to make up the time their work was covered by another. The student should plan to trade work hours with the student who substituted for them. The student is responsible for the arrangement and supervisor approval of all substitutes.

There will be times throughout the school year when students will be asked to help over and above their regular student work hours (Christmas, DOXA, graduation, etc.). Married students are not listed for regular work but will be called upon on special occasions to help with student work.

Students who prefer not to be involved in the Student Work Program can pay a fee: the provincial minimum wage times the normal number of work hours required per semester.

NOTE: This decision must be made at the beginning of the school year (or at the beginning of the second semester for second-semester students).

Refund Policy

If a student leaves NBC part way through a semester, they will be refunded the unused portion of the room rental and food services charges for the months *following* the one they are in. For example, if a student leaves on November 10th, they will be refunded December's fees.

Tuition will be refunded based on the calendar days since the start of the semester, counted as follows:

Before the end of the first week of classes - 90%.

Before the end of the second week of classes - 70%.

No tuition will be refunded after the second week of classes.

This is published on our website at <http://nipawin.org/admissions/finances/>.



ACADEMIC INFORMATION

REGISTRATION

Academic Programs

Foundations for Life - One-Year Program (31 Credits)

The Foundations for Life program is designed as a foundational discipleship year, which will equip the student with a solid biblical basis from which to pursue a career, vocational training, or university studies. The focus is on personal Christian growth, a foundational understanding of the Bible, and life application.

Christian Ministry Diploma - Two-Year Program (62 Credits)

Upon completion of the two-year program requirements, students will receive a Christian Ministry Diploma. This program is designed for those who anticipate ministry in their local church or simply want a solid base for further vocational training. The focus is on knowledge of the Scriptures, appreciation for the local church, and skill development for church ministry.

Bachelor of Christian Ministry - Three-Year Program (95 Credits)

The Bachelor of Christian Ministry program offers an increasing degree of knowledge and leadership development as it builds onto the Christian Ministry Diploma courses (years 1 and 2). The program objectives are: a competent knowledge of Scripture, an attitude of servant leadership, and skill development for Christian ministry.

Bachelor of Arts in Biblical Studies - Four-Year Program (130 Credits)

This program is designed for those anticipating involvement in ministry, whether full-time or lay ministry, and in leadership roles. The student will be further equipped to understand and communicate God's Word, counsel and nurture others, and provide Christ-like leadership. This program will equip the student with sound Bible knowledge and provide a base for those wishing to pursue further studies.

Deacon's Track Programs

Foundations for Life (Deacon's Track) – One-Year Program (31 Credits)

The Deacon's Track program is designed for those who might wrestle with meeting academic requirements in the original Foundations for Life program. These students take the same classes, but receive different syllabi. With reduced homework, Deacon's Track students are then placed into local vocational settings for 8 hours a week to grow in practical life skills. See: <https://nipawin.org/academics/deacons-program/>.

NOTE: Due to the nature of the program, Deacon's Track students:

- Do not qualify for GPA-based academic awards/distinctions.
- Must begin their program in September. No January start dates.
- Must successfully complete first semester in order to return for the second semester.

Registration Procedure

Students will be able to register online for their fall classes beginning August 1st, via the NBC website. Registration day on campus includes meeting with the registrar to confirm you are registered for the correct courses, then with the finance manager, followed by the opportunity to purchase required textbooks from the NBC bookstore. *NOTE: Required textbooks can be found within the syllabus for each class.*

Course registration for second semester typically begins at the end of November. Students are able to purchase textbooks before they leave for Christmas break. Any textbooks that have not yet arrived can be paid for in advance and will be available when students return in January.



NOTE: Although technically an elective, full-time third and fourth-year students must attend the January modular class either for credit or audit (if they have enough carry-forward credits).

Incoming second semester students will be contacted before the end of first semester, and will meet with the registrar and finance manager on the first day of class in January.

International Students

Our International Student Advisory Team (registrar, academic dean, dean of students), is available to answer questions regarding academics and to work with any international students requiring additional assistance with their studies.

Contact for the advisory team: Jordan Bergen (academic dean)

Email: info@nipawin.org

Phone: 306-862-5095

Hours: Mon-Fri 8:00 a.m. - 5:00 p.m.

Course Registration Changes

Registration changes or withdrawals for non-required courses should be done as soon as possible. A decision to switch from credit to audit, or to withdraw from a class altogether, must be made *before* the 3rd class period of the course. *NOTE: Some courses will cover two class periods in one morning or one evening.*

Withdrawals after 3 class periods will be shown on the transcript. Withdrawals after 1/2 of the course classes will receive an "F" designation, students will receive 0's on any remaining assignments, and their cumulative grade will be their final grade.

The registrar must be consulted for all registration changes.

The following are the transcript designations:

- WF = Withdrawal - Failing
- WP = Withdrawal - Passing
- Ex = Extension Granted
- F = Fail

Withdrawing from a required course will be allowed.

However, failure to complete a core class will delay your ability to graduate. All core classes and program requirements must be completed in order to obtain your certificate, diploma, or bachelor's degree.



NOTE: "WF" or "WP" designations do not affect the AGPA on student transcripts. An "F" designation is accompanied by a failing grade and will affect the student's AGPA.

Auditing

Students auditing a course are not required to complete assignments or take examinations, but simply take the course for their personal enrichment. No credit is granted for auditing a class, but students must register for the class. The fee for auditors is \$200/class. Spouses of full-time students can take courses for credit or audit at no cost.

Audited courses will appear on transcripts marked as "audit," only if the student has attended at least 70% of the classes for the course. If a student withdraws from an audited course, they must let the registrar know.

A decision to switch from audit to credit or vice versa must be done before the beginning of the 3rd class period.

NOTE: NBC alumni are able to audit one free class per academic year.

Transfer Credits



Transfer credits from other institutions will be accepted on a case-by-case basis. Students must have achieved at least an 80% in the course being transferred. Transferred courses will be recorded on the NBC transcript as a pass, and the credits will be applied to a degree but will not be applied to your GPA.

Courses being transferred for core course credit must be nearly identical in workload, content and level of study. Non-identical courses (evaluated case-by-case) may be accepted for electives.

The maximum number of credits able to be transferred towards an NBC degree (third and fourth-year programs) is 62 credits.

All NBC degrees (third and fourth-year programs) must have at least one year of full-time study at NBC, or thirty credit hours of on-campus study at NBC.

The final year of all NBC degrees must be through NBC.

THIRD-YEAR PRACTICUMS AND FOURTH-YEAR INTERNSHIPS



Third-year practicums are decided upon in consultation with the practicum director. If a student thinks it is likely they will come for a third year, they should take initiative to inquire what practicum opportunities are available and/or be seeking out alternate options to present as possibilities to the practicum director.

Fourth-year internships are decided upon in consultation with the internship director. If a student thinks it is likely that they will return to complete the fourth-year program, they should seek out internship opportunities to present as options to the internship director. The internship director may also provide some common internship opportunities for the student to consider.

CLASS CONDUCT AND ATTENDANCE

As a Christian student, it is assumed you desire to be a good steward of the learning opportunities provided at NBC. The following guidelines are designed to aid you, your fellow students, and your instructors in achieving these goals during your time here.

Conduct

One of the guiding principles of the NBC community is mutual respect and courtesy. Students are to refer to staff and instructors with their preferred manner of address.

Leaving the classroom while class is in session is a distraction and disruption to fellow students and the instructor. Therefore, students are asked not to leave during class except for illness-related needs.

We encourage the use of technology as a tool to enhance learning. See "Computer Use" for guidelines.

Students wearing headphones or using electronics for non-class-related purposes during class may be marked as absent. Cell phones must be quiet and not in use during class (and chapel - see "Cell Phones" re: consequences).

Students are also expected to refrain from distracting activities (e.g., eating from a bag of chips, loud food wrappers, etc.) or behaviour in class.

Absences

In certain circumstances, a student may be able to join class through video (in consultation with the instructor) and be marked fully present. If this is not possible, a student may be allowed to phone in to class, although it should be noted that the instructor will mark them absent or late (at the instructor's discretion) because of the reduced ability to engage and the lack of proof of engagement.

Regardless of the circumstances, students must attend a minimum of 70% of the classes to be eligible for course credit.

Late arrivals will be monitored. Each late arrival is counted as half an absence.



Students who miss a class will be unable to make up any missed assignment or quiz from that class without an excused absence. In order for any absence to be excused, including Student Ministry, students must complete an "Excused Absence/Extension Request Form," which is found at the student mailboxes (**this form is different than the digital "Extended Leave Form"**). Request forms must be submitted in person to the academic dean within one week of return to class. Request forms for planned absences (e.g., funeral, doctor's appointments, etc.) must be handed in prior to the class missed. The student must show the instructor of the course a completed "Excused Absence/Extension Request Form" to make up any missed assignment.

Examples of excused absences include illness, funerals, doctor's appointments, and similar extenuating circumstances. Excused absences due to student ministry will only be granted in exceptional situations and only with prior permission from the academic dean in consultation with the student ministry director.

The academic dean must be informed immediately by the student of any case of illness lasting more than a day. Any absence for illness longer than 3 days will require a note from a medical professional in order to be excused.

Voluntary Withdrawal

Students voluntarily withdrawing from studies at Nipawin Bible College must follow the following withdrawal process:

- 1) Meet with the dean of students to indicate intention to withdraw;
- 2) Give written notice, which will remain in the student's permanent file, to the dean of students and the academic dean;
- 3) Participate in an exit interview with the academic dean or delegate;
- 4) Settle any outstanding accounts with the finance manager;
- 5) Students who withdraw should plan to leave campus within the week of their withdrawal.

NOTE: A student may not attend class past the date of their letter of withdrawal. Additionally, the student's transcript and finances (as per the Refund Policy) will be based on the date of withdrawal.

As per federal regulations, international students who withdraw from or discontinue their studies at Nipawin Bible College and do not pursue studies at another designated learning institution (DLI) may be asked to leave Canada (for complete details see: <https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/prepare-arrival/study-permit-conditions.html>).



If a student withdraws from the college they will automatically need to reapply should they wish to resume their studies.

Students with outstanding academic requirements have up to three years to complete these requirements after leaving NBC. After three years, individuals who reapply and are accepted will be required to pay a reactivation fee of \$325 in order to reactivate their file and determine current graduation requirements (programs may have changed during the intervening years).

GRADING

Assignment Grading

Grading is done in numerical form. The grades are compiled at the end of each class for each subject, and a final grade is issued. The passing grade for a course is 60%. Normally, grades are rounded to the nearest percentage point with two important exceptions: a student must attain a full 60% or higher to pass the class (e.g., 59.9% is rounded down to 59%), and the same applies to 55% in order to qualify for a class upgrade. A semester report is given after the end of each semester. Grading is done according to the grading index below.

GPA Reporting: Grade points (GP) are given for each hour of credit according to the grading index as follows:

4.0 = 95-100	3.75 = 90-94	3.50 = 85-89	3.00 = 80-84	2.50 = 75-79
2.00 = 70-74	1.50 = 65-69	1.00 = 60-64	0 = Below 60	

To determine the grade points earned in any given subject, multiply the grade point value of your grade by the number of credit hours in the subject. Example: a mark of 81% in a 3-hour course would be 3.0 multiplied by 3 hours for a total of 9 grade points earned for that course.

The grade-point average (GPA) is determined by adding the total grade points earned and then dividing by the total number of hours taken. This gives an accurate representation of the student's academic performance for that semester. An accumulated GPA simply means that after every semester, all past grades are calculated to give an accumulated GPA rating.

NOTE: Students are responsible for ensuring the accuracy of final grades in Moodle, which will be the grade recorded in transcript records. Questions regarding the accuracy of transcripts should be directed to the registrar.

Grade Appeals

An appeal to change the grade on an individual assignment must be made to the instructor within one week of grade notification. If a student is not satisfied that their appeal has been adequately considered, they may appeal to the academic dean. All such appeals should be submitted in writing, including the assignment in question. An appeal must be accompanied by a \$25 deposit. If the grade is changed in the student's favour, the deposit will be refunded. If the grade assigned by the original instructor is upheld, the deposit will be placed in the library fund.

Dispute Resolution

In the event that an NBC student has a grievance with certain academic decisions including program requirements or unfair treatment by a faculty member, there are certain procedures to follow. The student should first appeal to the faculty member directly. Should this not resolve the issue, students will submit in writing the grievance to the academic dean. The academic dean will respond in writing within one week of the original submission. *NOTE: If the faculty member is the academic dean, the grievance should be submitted in writing to the president.*

If the student is not satisfied with the result, they may appeal to the president. Again, the process will consist of a written submission and a response within one week of the submission. This decision will be final and there will be no further appeal process.

COURSE ASSIGNMENTS

Moodle

Moodle is the Learning Management Software used by NBC. All written communication from the school will primarily be through Moodle or student mailboxes. Thus, both must be checked regularly.

Instructors may decide on whether or not to accept electronic submissions for grading on a course-by-course basis. If the instructor allows electronic submissions of assignments, they will only be accepted through Moodle.



Electronic Submission of Assignments

Courses which allow for electronic submission of assignments through Moodle must be submitted as a .doc, .docx, or .pdf, unless otherwise noted in the course syllabus. The file name must include: course, last name of student and assignment title (e.g., BT1013 - Smith - Investigative). Format requirements remain the same, including page numbers, and must be in one file only.

NOTE: Emailed assignments will be noted for completion date purposes, but only printed copies or electronic copies submitted through Moodle will be graded, unless otherwise indicated in the syllabus.

Format of Assignments

In order to provide consistency in faculty expectations and to enhance the ease of reading student papers, we have outlined certain expectations for the format of papers. All work submitted must be on 8.5 x 11-inch, unlined white paper, and must be typed, unless otherwise specified by the instructor.

An NBC Sample Paper that exemplifies and explains these requirements is included within each Moodle course under "Resources."

Written assignments are to be formatted using the Chicago Manual of Style as outlined in Kate L.

Turabian's *A Manual for Writers of Research Papers, Theses, and Dissertations*, 9th ed. (Chicago, IL: The University of Chicago Press, 2018). There are copies available in the library for reference and in the bookstore for purchase.



NOTE: Unless otherwise noted in the syllabus, no handwritten assignments will be accepted.

Completion and Quality

Students must submit all assignments valued at 20% or greater to pass the course; failure to do so will result in a maximum course grade of 50%. Instructors are not obligated to accept assignments that are not deemed to meet minimum requirements.

Submission of Assignments

Unless otherwise specified, assignments will be due at 10:00 pm on the date assigned (quizzes/ class presentations will usually be due at the beginning of class on the date assigned).

If the assignment specifies that a paper copy is required, please submit a "proof" electronic copy on Moodle by 10:00 pm and then bring the required paper copy in at the next opportunity that

the office is open. In those cases, the electronic paper submissions will not be graded.

NOTE: NBC does not provide a printer for student assignments.

The deadline for submission of late assignments is two days after the original due date. Work submitted after this deadline will receive an automatic zero. *However, please note that late assignments worth 20% or more must be submitted and meet the minimum requirements in order for the student to pass the course. Additionally, all assignments must be submitted before the last day of the semester, except in extreme circumstances (in consultation with the academic dean).*

Faculty also reserve the right to give automatic zeros for late submissions on certain assignments (including reading, presentations, etc.).



Late Assignments

When accepted, late assignments will be penalized 10% on the first day, and an additional 20% on the second day (including weekends) (e.g., if your assignment grade = 80%, one day late = 70%, two days late = 50%).

Late assignments must indicate the actual date submitted in the bottom, right corner of the title page in addition to other title page requirements. If the student fails to do so, it will be considered that it was submitted on the day that the instructor is first aware of the assignment.

Due Date Extensions



Extensions will normally only be granted for emergencies or prolonged illness. General busyness and stress, extra-curricular involvement, short-term illness, personal/family events, "computer glitches," etc., are not usually grounds for an extension. Late penalties, as outlined above, are generally applied in these situations.

Procedures: Students needing an extension for an emergency or a prolonged illness must complete an "Excused Absence/Extension Request Form." **These can be found by the student mailboxes.** The academic dean and the instructor must approve the extension. Upon approval of the request and subsequent return of the "Excused Absence/Extension Request Form," the student must then show the copy of the form with the assignment when it is submitted. The other copy is left with the academic dean.

Photocopy Policy

Student fees cover handouts received in class.

Students are required to supply their own laptop/computer (with word processing software like Microsoft Word or Pages) and a printer. Students will not be able to print their papers in the library or at the front desk.

Photocopying related to NBC extra-credit ministry, or extracurricular activities (e.g., FaceDown, Access Team, StuCo, Royals Wreck, chapel teams, etc.) may use the school photocopier. In such cases, students should contact their immediate staff supervisors for printing needs (e.g., StuCo and Royals Wreck would ask Mr. Lytle, chapel teams would ask Ms. Schmidt, FaceDown would ask Mr. Bondoc, Access Team would ask Mr. Willson). *The receptionist should only be consulted if the staff supervisor is unavailable and has requested it.*



COURSE UPGRADES

Students with a final course grade of 55%-59% may request an upgrade from the registrar. The writing of an upgrade is a privilege and should not be viewed as an easy way out. It should also be noted that instructors are not obligated to offer an upgrade. The maximum course grade attainable is 60%. The course upgrade fee is \$150 (this is non-refundable). *NOTE: It is the student's responsibility to request an upgrade.*

The deadline for request AND completion of an upgrade is one month after final grading, at the end of the original class. *NOTE: Instructors prioritize having assignments returned within four weeks of the due date.*



The upgrade assignment will be given by the instructor and approved by the academic dean in the area of course work failed or not completed. The minimum grade required for the upgrade assignment is 60% to pass the course, regardless of the current course grade. Generally, an upgrade assignment or exam will be more extensive than the previous course requirements.

Upgrade privileges will be granted only once for each course. If the upgrade is not successful in raising the course grade to 60%, the course must be retaken or replaced with another course. **A maximum of 6 courses may be upgraded during a student's course of study at NBC, with a maximum of four from the same academic year.**

NOTE: A student cannot withdraw from an upgrade once they have registered and paid for it. Should they fail to complete it, it is still deducted from their total upgrade allowance.

GRADUATION POLICIES

As noted in the school catalogue, the following are requirements for graduation: dean-approved Christian character, and satisfactory completion of the credits and program requirements as outlined in the NBC catalogue. As well, all NBC degrees (third and fourth-year programs) must have at least one year of full-time study at NBC, or thirty credit hours of on-campus study at NBC (see "Transfer Credits" policy).



Students may participate in graduation activities if 1) They have only one outstanding course requirement due to failure or incompletion or 2) They require no more than one upgrade, on the condition that they have made arrangements with the registrar, before graduation weekend, to complete this upgrade/course, and have paid for this upgrade/course with the finance manager.

Remember, upgrades must be requested and completed within one month of the final grading of the original class.

Also, if one class is outstanding from a semester prior to the semester of graduation, students should not wait until the week of graduation to consult with the registrar about redoing this class in order to participate in graduation activities. In such a case, if arrangements are not made at least one full week before graduation, the registrar reserves the right to deny registration arrangements until after graduation. This would delay the student's graduation date to the following year, upon completion of the outstanding course.



Diplomas and certificates will be withheld until all academic requirements have been completed and all accounts are paid. Students seeking to pay outstanding fees after 3 years will be charged a \$100 processing fee.

Diplomas and certificates will be dated for one of the following dates, depending on when students complete their academic and financial requirements: graduation day in April, August 31, or December 31 (the closest date *following* their completion).

GRADUATION WEEKEND POLICY

Graduation weekend is included as a closed weekend. As such, students are expected to remain on campus to participate in this weekend's events. Graduation rehearsal is included as a weekend event even if it takes place on a weekday prior to the weekend itself.

For this reason, students are not allowed to participate in the Commencement Ceremony if they are not at rehearsal or if they are away during graduation weekend (they will receive their diploma, but will not be allowed to participate in the Commencement Ceremony).

In this regard:

- Students are not to make plans that will take them away from campus events on graduation weekend.
- All students participating in the Commencement Ceremony are expected to stay for the duration of it. Students are free to leave anytime after 4:15 pm.

GRADUATION WEEKEND GUESTS POLICY



The dorm is only open to personal guests (of the same gender) who can stay in your room with you. The cost for your guest(s) is \$15/night/person (unless you use guest coupons from your Student Handbook). We do not rent out additional rooms for extra guests in the dorm on graduation weekend. Guests of the opposite gender or additional guests will need to find alternate accommodations off campus.

Campus guest suites are available for rental on a first-come, first-served basis. They can either be booked for a Friday/Saturday combo or a Saturday/Sunday combo, for \$80. If someone only books a suite for one night, it will still be \$80 for that weekend.

Student guests in the dorm will still need to register in advance for meals in the Dining Hall. Additional student guests may also register for meals in the Dining Hall. All student guests must be registered and paid for by the last weekday in March. The cost /person/meal is \$10.00 + GST, unless students use guest coupons.

ALL dorm and meal guests must be booked and paid for by the last weekday in March.

CERTIFICATES/DIPLOMAS/DEGREES

The fee to replace a lost or damaged certificate/diploma/degree is \$50. If a replacement is needed, please contact the registrar.

AWARDS

The purpose of student awards is to acknowledge excellence, achievement and diligence. Recipients are expected to be enrolled as full-time students (exceptions may be made when

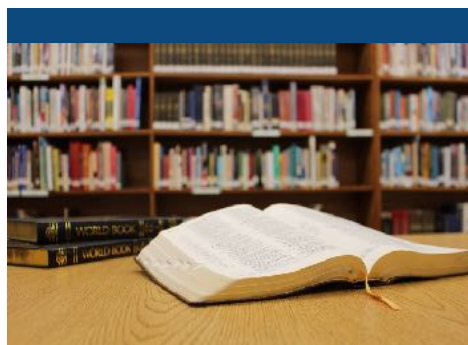
warranted). All recipients must have an acceptable academic standing. Recipients are recommended by the applicable department directors, with final selection by the Faculty Committee.

Student Awards:

- NBC Fine Arts Award (*presented in the spring Awards Chapel*)
- Student Ministry Award (*presented in the spring Awards Chapel*)
- Student Work Award (*presented in the spring Awards Chapel*)
- NBC Spirit Award (*presented in the spring Awards Chapel*)
- Barnabas Award (*presented in the spring Awards Chapel*)
- NBC Evangelism Award (*presented in the spring Awards Chapel*)
- Dean's List (GPA of 3.50 or higher in semester 1) (*announced in spring Awards Chapel*)
- NBC Leadership Award (*presented at Commencement Ceremony*)
- Highest Honours Award (*presented at Commencement Ceremony*)
- The Rev. J.M. Baxter Homiletics Award (*presented at Commencement Ceremony*)
- Valedictorian Award (*presented at Commencement Ceremony*)
- Graduate of the Year Award (*presented at Commencement Ceremony*)



Complete award descriptions and criteria are outlined in the NBC awards policy.



ACADEMIC PROBATION

Philosophy and Criteria

Since one of the primary purposes in attending Nipawin Bible College is growth in knowledge and understanding of God and His Word, it is a serious matter when students fail to achieve their academic and learning potential. Probation exists in order to assist students toward attainment of potential and to diligence in organized studies. Therefore, the purpose of academic probation is not punitive but restorative.

Students may be placed on academic probation when one or more course grades fall below 1.0 grade points (60%).

Academic probation will result when the poor academic achievement is due to signs of indifference, unused academic ability, or excessive involvement in extra-curricular activities. The academic dean, in consultation with the appropriate faculty member, will determine when a student is liable for probation.

Terms and Steps of Academic Probation

The academic dean will administer probation and oversee the student's academic progress using the following criteria:

- Level 1: Academic Warning - First-year students who have a course grade below 65% (1.5 GPA) will be issued, in writing, an academic warning. A student will only receive one academic warning in the same school year. The academic dean will evaluate the student's progress over a two-week period (second and third-year students should not expect to receive an academic warning).
- Upperclassmen and students in extra credit ministry courses should not expect to receive an academic warning before being put on Level 2 Academic Probation.
- Level 2: Academic Probation - Students who drop below 60% in any class after 15% of the class assignments are graded will be placed on academic probation for three weeks. This will involve supervised study that includes, but is not limited to, the following criteria:
 - The student will attend every scheduled class and chapel service. Being late or absent without legitimate reason will result in the student being immediately moved to the next level of probation.
 - When an academic coach is available, the student will also be required to have weekly (at minimum) meetings with the academic coach.
 - The student will be expected to study in the library or in room 201, Monday to Thursday, for at least two consecutive hours each day. They will be required to turn in their cell phones for this time and submit a record of these hours to the academic dean or delegate.
 - Will not be granted any extended weekend or special leave privileges (except for family emergencies).
 - Will meet regularly with the academic dean or the appropriate faculty member to discuss their academic progress.
 - Will not be permitted to participate in not-for-credit extra-curricular events such as music opportunities or organized campus sports unless given written permission by the academic dean.
 - Probation may include other terms of probation at the dean's discretion.
 - When a student has previously been on academic probation during the current school year, they will automatically be placed on probation if they have more than one late assignment or a failing course grade.
 - In all cases of probation, students must request and receive official notice from the academic dean that probation has been lifted.



- Level 3: Academic Probation - Students who have been placed on academic probation Level 2 and fail to raise course grades sufficiently, or fail to complete all work within the time allotted, or who demonstrate lack of cooperation with the terms of probation, will be placed on academic probation for an additional four weeks. All of the criteria given in Level 2 will continue to be implemented in Level 3. It is at this point that the student will be made aware that continued failure, or indifference will result in the student's expulsion from the college.
- Level 4: Expulsion - In the case of students who continue to demonstrate lack of motivation and indifference or fail to comply with the terms of academic probation, the academic dean will recommend to the faculty and president withdrawal as a student at NBC. The student will meet with the president to implement the recommendation.

NOTE: All probationary actions will be filed in the student's permanent record. And each level of probation will be communicated to the student in writing.

ACADEMIC INTEGRITY

Nipawin Bible College exists to train its students for effective Christian service and leadership. Therefore, a high level of integrity is expected in all areas of school life.

Plagiarism is to be conscientiously avoided. "Plagiarism" means giving the impression that you have written something original when, in fact, you have borrowed (words or ideas) from someone else without acknowledging that person's work. Examples include: copying another student's work, using an author's ideas without proper footnotes, using unauthorized aids in exams, submitting the same material for credit in more than one assignment or course without permission from the instructors involved. Other forms of deceit are strictly forbidden.

The use of generative A.I. to create audio or visual media, to produce outlines, to generate partial or complete drafts of assignments, to answer questions on quizzes or exams, or to edit the grammar of assignments **is considered cheating** unless it is explicitly permitted by the course instructor in writing. (Adapted with permission from the Briercrest Academic Honesty and A.I. Policy)

The Faculty Committee will deal with cheating and other forms of academic misconduct. Infractions will receive penalties in relation to their seriousness. These penalties may include: redoing the assignment, failure of the assignment or exam, failure of the course, probation, delay or denial of graduation, suspension, a note on their transcript, or expulsion.

LIBRARY RESOURCE POLICIES

Reserve Books

All books must be checked out before removal from the library. Books marked for "reserve" are not to be removed from the library under any circumstances.

These are serious violations and will be dealt with as such. In the case of reserve materials, students removing them from the library deprive fellow students of access to the necessary resources to complete a given assignment. Students found violating the library check-out policy or the reserve material policy could result in: assignment failure, course failure or monetary fine.

NOTE: Any reference books left unattended after a student has clearly packed up/left the library are fair game, whether or not you have left a note.

Overdue Materials/Fines

NBC will impose a \$0.50 fine per book per day for overdue materials. One grace day will be extended if the book is returned the day after it is due. Lost books result in a fine worth the replacement cost of the item, and damaged books result in a fine worth a portion of the replacement cost of the item.

APPENDICES

APPENDIX A: GLOSSARY OF NBC WORDS

- **7-24 Groups** - are one aspect of discipleship at Nipawin Bible College. Men's groups and women's groups of 3-4 students meet with one staff member/staff wife leader. 7-24 groups occur on Wednesday's starting in October.
- **Alumnus** - a male graduate, former student or former/current staff of NBC.
- **Alumna** - a female graduate, former student or former/current staff/wife of NBC.
- **Alumnae** - a group of alumna.
- **Alumni** - a group of alumnus, or a group of alumnus and alumna.
- **Snider Hall** - the name for the women's dorm.
- **Baxter Hall** - the name for the men's dorm.
- **Campus Days** - an opportunity for potential students to come and experience life at Nipawin Bible College for Sunday-Monday.
- **Cantata** - our Christmas production involving music and drama.
- **The Daily** - the daily campus news/announcements posted in the Ed. Centre on the TV screen in the downstairs hallway. It is always wise to check The Daily every day.
- **Ed. Centre** - the Art Linsey Education Centre, is where the main office, library, class rooms and chapel are located.
- **Facedown** - our travelling student band. You'll hear them in chapel, and often at our events like three60five.
- **FMP** - First-Year Ministry Practicum / **OMP** Outreach Ministry Practicum - a week long ministry "field" trip.
- **HomeGroups** - every other Thursday, during the chapel block, groups of students go to assigned staff homes (on rotation) to visit, and spend time with the staff.
- **Living Proof** - our travelling drama team.
- **MLT** - Mission Leadership Team. The Mission Leadership Team includes the President (Chairman), and a minimum of two other staff members by appointment.
- **Obah Night** - a supper and evening where staff and students come dressed up for a certain theme planned by Student Council.
- **RA** - Resident Assistant
- **The Rivers** - Nipawin Bible College's quarterly newsletter.
- **StuCo** - Student Council.
- **DOXA** - Nipawin Bible College's staff/student run youth retreat for grades 9-12. This event happens toward the beginning/middle of March
- **DOXA^{JR}** - Nipawin Bible College's staff/student run junior youth retreat for grades 7-9. This event happens at the end of September/beginning of October.

APPENDIX B: COMMUNITY LIFE AGREEMENT



Nipawin Bible College Community Life Agreement 2026-2027 College Year

I _____, have read the Student Handbook in its entirety. I agree that, in a learning community such as Nipawin Bible College, certain expectations are an essential part of community life. I agree to follow the expectations and guidelines detailed in this Student Handbook, and I accept the help and discipline provided by the college for that purpose. If at any time I deliberately choose not to abide by these guidelines, I agree to withdraw from the college. I understand that these expectations and guidelines are in effect from the time of my arrival until my last day on campus, including spring tours.

I realize that if I have questions about the expectations and guidelines outlined in this Handbook, I can initiate a conversation with my respective dean or dean of student life.

I also give consent to the Student Life Team to discuss my personal information (disciplinary issues, self-care concerns) with other NBC staff and/or student RAs, as appropriate. I accept that Nipawin Bible College will strive to act in accordance with what they deem necessary for the spiritual, moral, mental, and physical health of each individual as well as for the student body as a whole. I understand that due to privacy concerns, information on students over the age of 18 will not be shared with those outside of the NBC team without permission. However, Nipawin Bible College reserves the right to disclose information where required or allowed by law.

By signing below, I express my intent to abide by the expectations in the Student Handbook of Nipawin Bible College as they seek to cultivate healthy community that is conducive to my growth and the growth of others in the community.

Date: _____

Name: _____

(Adapted from Millar College of the Bible's Student Handbook 2023-24. Used by permission.)

APPENDIX C: FIRST SEMESTER CALENDAR AND WEEKLY SCHEDULE

Semester 1 - 2026/2027		Nipawin Bible College — Revised Feb 13, 2026 (JB)					
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September	30	31	1	2	3	4	5
		Student Leadership Training		Upperclassmen Return	First Years Arrive	Registration & Orientation	
	6	7	8	9	10	11	12
		First Year Mod Planning Labour Day		<< Module >>		11:30 Chapel because of exams	
	13	14	15	16	17	18	19
				<< Module >>		Course Planning	
	20	21	22	23	24	25	26
						Doxalr Prep Day	Doxalr
October	27	28	29	30	1	2	3
	4	5	6	7	8	9	10
		Thanksgiving					
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	<< Campus Days >>			Religious Day			
	26	27	28	29	30	31	
						Staff Development	
November	1	2	3	4	5	6	7
				<< Reading Week >>			
	8	9	10	11	12	13	14
				Remembrance Day			
	15	16	17	18	19	20	21
	Alumni Weekend					Alumni Weekend	Alumni Weekend
	22	23	24	25	26	27	28
			Study Day			Christmas Banquet	
December	29	30	1	2	3	4	5
						Carntala	Carntala
	6	7	8	9	10	11	12
		Study Day		Carntala Prep	Study Day/Carntala Releaseal		
	13	14	15	16	17	18	19
				Exams	Staff Debrief & Christmas Party		
	20	21	22	23	24	25	26
			Staff Holidays	Staff Holidays	New Year's Eve	Christmas	Boxing Day
January	27	28	29	30	31	1	2

Weekly Schedule								
	Monday	Tuesday	Wednesday	Thursday	Friday			
8:30-9:50	Class	Class	Class 8:30am-11:10am	Class	Class			
10:00-10:40	Men’s/Women’s Dorm Meeting	Chapel		Chapel				
11:00-12:20	Class	Class	Chapel (11:15am-12:25pm)	Class	Class			
12:30	Lunch							
1:00	Student Work	Student Work	Student Work	Student Work	Student Work			
2:00	Chapel Team Practice	StuCo Meeting		Chapel Team Practice				
2:30			Staff Meeting					
3:00				FaceDown Practice (3:00pm - 5:20pm)				
3:30								
4:00	Royals wRECK							
4:30								
5:00								
5:30	Supper							
After Supper - Curfew	Focused study time in the Art Lindsey Education Centre (main building)							
Evenings		NISL (Oct-Mar)		7:00-9:00pm Cantata Practice (1st Sem) ----- First-Year Course (2nd Sem)				



**Nipawin Bible College
Student Life Department**



Student's Name: _____

Name of Guest: _____

Date Arriving: _____ This coupon covers which night of stay: 1 2 (please circle)

Roommate's Signature: _____

Dean's Signature: _____

Cook's Signature: _____

(After form is filled out please give to the receptionist)

For each night stay a coupon needs to be filled out. Mark an X on boxes used.

One night free
in dorm

One free
breakfast

One free lunch

One free supper



**Nipawin Bible College
Student Life Department**



Student's Name: _____

Name of Guest: _____

Date Arriving: _____ This coupon covers which night of stay: 1 2 (please circle)

Roommate's Signature: _____

Dean's Signature: _____

Cook's Signature: _____

(After form is filled out please give to the receptionist)

For each night stay a coupon needs to be filled out. Mark an X on boxes used.

One night free
in dorm

One free
breakfast

One free lunch

One free supper



**Nipawin Bible College
Student Life Department**



Student's Name: _____

Name of Guest: _____

Date Arriving: _____ This coupon covers which night of stay: 1 2 (please circle)

Roommate's Signature: _____

Dean's Signature: _____

Cook's Signature: _____

(After form is filled out please give to the receptionist)

For each night stay a coupon needs to be filled out. Mark an X on boxes used.

One night free
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**Nipawin Bible College
Student Life Department**



Student's Name: _____

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